

GREEN TOWNSHIP BOARD OF EDUCATION
AGENDA
Public Hearing & Regular Meeting
July 18, 2018

Time: 7:30 p.m.

Place: Green Hills School

I. CALL TO ORDER

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

Mr. Jonathan Ernst - President	_____
Mrs. Ann Marie Cooke – Vice-President	_____
Mrs. Marie Bilik	_____
Dr. Joseph Cercone	_____
Mrs. Jennifer Cinotti	_____
Mr. Matthew Fox	_____
Mr. Noah Haiduc-Dale	_____
Mrs. Denise Kelly-Jones	_____
Mr. Michael Rose	_____
Mr. John Nittolo, Superintendent	_____
Mrs. Sallyann McCarty, SBA	_____

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

**II. PUBLIC HEARING ON AMENDED CONTRACT FOR MR. NITTOLO
(attachment)**

A. Public Comment

B. Motion to approve Mr. Nittolo’s amended contract:

Resolved, that the Board of Education hereby amends Mr. Nittolo’s contract in Article IV(2)(c) to reflect that Mr. Nittolo’s merit goals will be approved by the majority vote of the Board instead of approved by the full membership of the Board as the contract currently reads which was not the Board’s intent; and

Be it further resolved, that this contract amendment has been approved by Executive County Superintendent; and

Be it finally resolved, that all other contract terms shall remain the same.

Motion..... Second.....

/Roll Call/

III. EDUCATIONAL PRESENTATION

IV. CORRESPONDENCE

Thank you letter from St. Jude Children’s Research Hospital

V. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening’s agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

VI. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

B. PTA UPDATE – Mrs. Jones

C. BOARD PRESIDENT’S REPORT – Mr. Ernst

D. SUPERINTENDENT’S REPORT – Mr. Nittolo

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Mrs. McCarty

VII. DISCUSSION/ACTION ITEMS

A. Motion to approve the request from Cyndi Bresney for an additional middle school fundraiser for the 2018-2019 school year (Back to School Bash). (**attachment**)

Motion..... Second.....

/Roll Call/

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. BOARD BUSINESS

A. Motion to accept minutes of the following meetings:

1. Regular meeting of June 21 2018. (**attachment**)

Motion..... Second.....

/Roll Call/

2. Executive meeting of June 21, 2018

Motion..... Second.....

/Roll Call/

B. Motion to affirm the Superintendent’s decisions regarding HIB incidents as reported to the Board of Education on June 21, 2018.

Motion..... Second.....

/Roll Call/

XI. COMMITTEE REPORTS

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson

1. Motion to approve the following request to attend a professional conference:

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Christopher Hitzel	New Jersey Science Convention	NJSTA/NJSELA / Princeton, NJ	10/23 & 10/24/18	Registration Mileage/Tolls Total	\$344.00 \$37.20 \$381.20
Susan Stobie	New Jersey Science Convention	NJSTA/NJSELA / Princeton, NJ	10/23 & 10/24/18	Registration Mileage/Tolls Total	\$344.00 \$37.20 \$381.20
Jennifer Thompson	Restorative Practices: Alternatives to Suspension	Leaving the Village / Jersey City, NJ	7/30/18	Registration Mileage/Tolls Total	\$150.00 \$150.00
Kathy Wolfe	Working with Emerging Bilinguals	WCSLHA / Hackettstown, NJ	10/8/18	Registration Mileage/Tolls Total	\$90.00 \$4.34 \$94.34
Susan Stobie	Restorative Practices: Alternatives to Suspension	Leaving the Village / Jersey City, NJ	7/30/18	Registration Mileage/Tolls Total	\$150.00 34.10 \$184.10

Motion Second

/Roll Call/

2. Motion to approve the change of dates for the 8th Grade trip to Boston, MA, for the class of 2019 to June 4-6, 2019 (previously approved for June 3-5, 2019) as per the attached information and revised itinerary from Catherine Nowacyzk and Samuel Morales. **(attachment)**

Motion Second

/Roll Call/

3. Motion to approve proposed field trips for the 2018-2019 school year as per the attached schedule. **(attachment)**

Motion Second

/Roll Call/

B. OPERATIONS – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list for July 1, 2018 through July 31, 2018 for a total of \$894,872.26. **(attachment)**

Motion Second

/Roll Call/

2. Motion to retroactively approve the June 2018 supplemental bills list for \$95,075.87, previously approved in June for up to \$350,000. **(attachment)**

Motion Second

/Roll Call/

3. Motion to approve the attached disbursements for July 2018 from the Student Activities Account in the amount of \$5,770.31 and the Business Office Petty Cash Account in the amount of \$104.95. **(attachment)**

Motion Second

/Roll Call/

June 2018 Financial Reports **(attachment)**

4. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of June 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Motion Second

/Roll Call/

5. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of June 30, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund

has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion Second

/Roll Call/

- 6. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of June 2018.

Motion Second

/Roll Call/

- 7. Motion to approve transfers for June 2018.

Motion Second

/Roll Call/

- 8. Motion to approve the sports referee fee of \$70.00 per game for the 2018-2019 school year, as per the New Jersey Interscholastic Athletic Association.

Motion Second

/Roll Call/

- 9. Motion to approve the 2018-2019 Field Hockey schedule. **(attachment)**

Note: Each home game requires two referees at \$70.00 each. Each away game (5) requires one bus at \$300.00.

Motion Second

/Roll Call/

- 10. Motion to approve the 2017-2018 Basketball schedule. **(attachment)**

Note: Each home game requires two referees at \$70.00 each. Each away game (11) requires one bus at \$300.00.

Motion Second

/Roll Call/

- 11. Motion to approve district professional development travel and expenditure/ reimbursement for Elizabeth Dunbar to attend the Wilson Reading System Introductory Workshop on August 14-16, 2018 located in Saddlebrook, NJ, in

accordance with Green Township Board of Education Expense Policy #6471 and A-5 for the following amounts:

Registration	\$649.00
Lodging Federal per diem rate not to exceed \$93/night for 2 nights	\$186.00
Food & Misc. Expenses (1 full day, 2 partial days) (federal per diem rate for meals & incidental expenses – \$51.00 for full day, \$38.25 for the first and last day of travel)	\$127.50

Mileage reimbursement round trip to Saddlebrook, NJ, will be paid at the rate of \$.31 per mile. Parking and tolls will be reimbursed with a receipt.

Motion Second

/Roll Call/

12. Motion to approve the acceptance of the ESSA FY 2019 grant funds as follows:

Grant	Amount
Title I Part A	\$19,029.
Title II Part A	\$8,846.
Title IV	\$10,000.

Motion Second

/Roll Call/

13. Motion to approve the 2018-2019 tax levy motion. (**attachment**)

Motion Second

/Roll Call/

14. Motion to approve the donation of a cornus kousa 7-8' clump dogwood tree from the 8th grade class valued at \$245.

Motion Second

/Roll Call/

15. Motion to approve the donation of \$300 to the Great Divide from the 8th grade class as a thank you for using their facilities for the 8th grade dance at no charge.

Motion Second

/Roll Call/

16. Motion to approve 16 (a) and 16 (b) as approved by the Chair of the Operations Committee.

a) Motion to approve the change order #1 as follows:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AUTHORIZING A CHANGE ORDER IN CONNECTION WITH ITS CONTRACT FOR UNIT VENTILATORS AND ADA BATHROOM IMPROVEMENTS

WHEREAS, The Board of Education of the Township of Green in the County Sussex, New Jersey (the “Board of Education” or the “School District”) awarded a contract to TEO Technology for Unit Ventilators and ADA Bathroom Improvements in the amount of \$426,000; and

WHEREAS, it is most cost effective to authorize a change order to provide for additional work in connection with ADA Bathroom Improvements as part of the project; and

WHEREAS, this Board of Education now desire to approve a change order in connection with this project in an amount not to exceed \$95,200 which amount does not exceed 20% of the total contract amount and the contingency amount, in order to provide for the additional work in connection with ADA Bathroom Improvements as part of the project; and

WHEREAS, funds are available for the provision of these services and the approval of the change order; now, therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AS FOLLOWS:

Section 1 The aforementioned recitals are incorporated herein as though set forth at length.

Section 2. This Board of Education hereby approves the change order for additional ADA bathroom improvement work in a total amount not to exceed \$95,200 as approved by the Operations Chair in connection with the TEO Technology contract.

Section 3. The Board President, Business Administrator/Board Secretary or other appropriate Board representative is authorized to act on behalf of the Board make any necessary applications for approvals and to execute the necessary change and/or documents incidental to the change order or applications.

Section 4. A copy of this resolution shall be available for public inspection at the offices of the Board of Education.

Section 5. This Resolution shall take effect immediately.

Motion Second

/Roll Call/

- b) Motion to approve bidding of the bathrooms by the performing arts room:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AUTHORIZING BIDDING AND ARCHITECT SERVICES FOR ADA BATHROOM IMPROVEMENTS

WHEREAS, The Board of Education of the Township of Green in the County Sussex, New Jersey (the “Board of Education” or the “School District”) may need to publicly bid additional work in connection with ADA Bathroom Improvements and to approve the proposal of the Project Architect, DMR Architects, necessary therefore; and WHEREAS, funds are available for the provision of this work and these services; now, therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AS FOLLOWS:

Section 1. The aforementioned recitals are incorporated herein as though set forth at length.

Section 2. This Board of Education hereby approves the proposal of DMR Architects, the School District’s Project Architect, to prepare for the bidding of additional work in connection with ADA Bathroom Improvements in an amount not to exceed \$15,000 and authorizes the bid for such work.

Section 3. The Board President, Business Administrator/Board Secretary or other appropriate Board representative is authorized to act on behalf of the Board to make any necessary applications for approvals and to execute any documents necessary to implement this resolution and the work described herein.

Section 4. This resolution shall take effect immediately after the Operations Chair determines to proceed hereunder because the change order for this work authorized by resolution also approved at this meeting would exceed 20% of the project cost.

- 17. Motion to approve Extended School Year Program for summer 2018 as recommended by child study team for district student:

The Gramon School Program runs for 17 days in July and 13 days in August. Tuition is \$11,158.50.

Motion Second

/Roll Call/

18. Motion to approve Out-of-District Placement for the 2018-2019 school year as recommended by the Child Study Team for district student:

The Gramon School Program runs for 182 days. Tuition is \$67,694.90.

Motion Second

/Roll Call/

19. Motion to approve the following Extended School Year Program for summer 2018 as recommended by the Child Study Team:

Student #061315: Florence M. Burd School, Andover, NJ. Preschool Disabled Program runs from 7/16/18 to 8/3/18 from 9:00 until 11:00 a.m, Monday through Friday. Tuition is not known. Transportation will be provided by Sussex County Regional Transportation Cooperative.

Motion Second

/Roll Call/

20. Motion to approve the following Out-of District Placement for the 2018-2019 school year:

Student #061315: Florence M. Burd School, Andover, NJ. Preschool Disabled Program. Tuition is not known. Transportation will be provided by Sussex County Regional Transportation Cooperative.

Motion Second

/Roll Call/

C. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve correction on the 2018 summer work schedule for the following staff member, as recommended by the Superintendent:

Name	Position	Schedule	Summer Salary
Karen Williams	LDTC	3 days	\$ 1,320.87

(Note: If not needed, days will not be used.)

Motion Second

/Roll Call/

2. Motion to approve 2018 summer work schedule for the following employee, as approved by the Superintendent:

Name	Position	Schedule	Summer Salary
Kerry Burneyko	School Nurse	5 days	\$1,563.95

(Note: If not needed, days will not be used.)

- Motion to acknowledge the successful achievement of Board approved Merit Goals for the 2017-2018 school year by John Nittolo, Superintendent. **(attachment)**

Motion Second

/Roll Call/

- Motion to approve Jennifer Thompson as School Safety Specialist for the Green Hills School for the 2018-2019 school year, as recommended by the Superintendent.

Motion Second

/Roll Call/

- Motion to approve the attached job description for Basic Skills Teacher, as recommended by the Superintendent. **(attachment)**

Motion Second

/Roll Call/

- Motion to approve Marybeth Stiles as Guidance Counselor for the 2018-2019 school year at the salary of \$63,057.00 (MA Step 1), pending approval of her criminal history background check, as recommended by the Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.

Motion Second

/Roll Call/

- Motion to approve Alyssa Morrissey as Special Education Teacher for the 2018-2019 school year at the salary of \$57,057.00 (BA Step 1), pending approval of her criminal history background check, as recommended by the Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.

Motion Second

/Roll Call/

D. POLICY COMMITTEE REPORT – Mrs. Jennifer Cinotti, Chairperson

1. Motion to approve the following Policy revisions:

P1550 Equal Employment/Anti-Discrimination Practices
P2431 Athletic Competition
P5350 Student Suicide Prevention
P5533 Student Smoking

Motion Second

/Roll Call/

2. Motion to adopt the following new Policies:

P5535 Passive Breath Alcohol Sensor Device
P5561 Use of Physical Restraint and Seclusion Techniques
for Students with Disabilities

Motion Second

/Roll Call/

3. Motion to approve the following Regulation revisions:

R1550 Equal Employment/Anti-Discrimination

Motion Second

/Roll Call/

E. NEGOTIATIONS COMMITTEE REPORT – Mr. Michael Rose, Chairperson

XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

XIII. CLOSED MEETING MOTION

Closed Meeting was read by _____.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____.

Motion Second

/Roll Call/

XIV. RECONVENE

Motion to reconvene into public session.

Motion Second

/Roll Call/

XV. ADJOURNMENT

Motion Second

/Roll Call/