

GREEN TOWNSHIP BOARD OF EDUCATION

AGENDA

Regular Meeting
December 16, 2020

Time: 7:30p.m.

Place: Remote Platform

I. CALL TO ORDER

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, and N.J.A.C. 5:39-1.1 et seq. having to do with conducting public business in a transparent manner during a declared emergency, the New Jersey Herald was properly notified, the remote meeting notice was properly posted on the District's website and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

	Term <u>Expires</u>	Roll <u>Call</u>
Mrs. Marie Bilik- President	2020	<u> X </u>
Mrs. Ann Marie Cooke – Vice-President	2021	<u> X </u>
Mr. Matthew Fox	2020	<u> X </u>
Mr. Scott Guzzo	2022	<u> X </u>
Mr. Noah Haiduc-Dale	2022	<u> X </u>
Mrs. Denise Kelly-Jones	2020	<u> X </u>
Ms. Kristin Post	2021	<u> X </u>
Mr. Michael Rose	2021	<u> X </u>
Mr. Robert Strasser	2022	<u> X </u>
Dr. Lydia E. Furnari, Interim Superintendent		<u> X </u>
Dr. Vincent Occhino, SBA /Board Secretary		<u> X </u>

Approximately 17 community members in attendance

D. MISSION STATEMENT - Read by Mr. Matthew Fox

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the

community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. PUBLIC HEARING – INTERIM SUPERINTENDENT CONTRACT (attachment)

Opened at 7:34pm

President Marie Bilik read the terms of the Superintendent's contract, which was approved by the Sussex County Interim Superintendent of Schools. Mrs. Bilik reported that the Board shall pay Dr. Furnari the sum of \$630.00 per day from January 8, 2021 through June 30, 2021. That daily rate shall increase by 2.7% to \$647.00 effective July 1, 2021.

The Board President stated that questions on Dr. Furnari's contract would be addressed during the section on Public Participation on Agenda Topics.

Closed at 7:37pm

III. EDUCATIONAL PRESENTATION - NONE

IV. CORRESPONDENCE - NONE

V. PUBLIC PARTICIPATION ON AGENDA TOPICS - Read by President Bilik

This remote public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. That recognition will be made in the order names appear in the chat box of the digital platform. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

None

VI. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

Regular Meeting of the Newton Board of Education was held November 24, 2020 via Zoom. The following are agenda topics presented during the meeting:

Presentations: QSAC District Performance Review – Dr. Greene Score: 100/100

Superintendent's Report: Covid cases continue to increase. Will re-evaluate reopening in Mid-January. *Planet Network* expanding coverage. 85 families have requested Thanksgiving and/or Christmas meals.

Board Business: Approved submission of QSAC District Performance Review to the NJDOE. Accepted the resignation for purposed of retirement of Christopher Wannemacher, Science Teacher at NHS effective January 26, 2021.

Next Meeting: Tuesday, December 22, 7:00 pm via Remote Platform.

B. PTA UPDATE – Mrs. Kelly-Jones

The announcement of the close of school on Thursday due to the reported major snowstorm, the Green Township PTA is planning on sponsoring “Build A Snowman” contest.

C. BOARD PRESIDENT’S REPORT – Mrs. Bilik

President Bilik reported on her very busy schedule, which included attending the November 21, NJSBA Delegate Assembly, attending the New Jersey School Board Association and Sussex County School Board Association monthly meetings, attending the NJSBA Session on the topic of “Working With The News Media”, hosting the Tri District Consortium this past December 14, 2020.

D. SUPERINTENDENT’S REPORT – Dr. Furnari

E. District Goals Update

- **Goal 1:** By June 2021, the Green Township School District will foster and support its policy for respectful communication and collaboration among all members of our school community, taking into consideration the uniqueness of the hybrid and remote learning environments currently in place due the COVID-19 health emergency, including supports for parents related to their changing role in the daily educational life of their children as measured by communication records, workshops, newsletters and other digital means of communication.

Dr. Furnari reported that the District strives to reply to all questions, inquiries and concerns within a 48 hour period. She outlined the means of communication used by the District and then gave a detailed update on the status of the District’s response to the current Health Emergency; updated DOH requirements and local data received on a daily basis. Dr. Furnari also described the District’s research into the possibility of bringing students in Cohorts A&B back to the school building 4 days per week as the data related to the health emergency lessens. She indicated that the Board of Education would receive an update from her in the next week and that additional information would be reported at the second scheduled meeting of the Board in January 2021. Dr. Furnari let the Board know that there may be a need to revisit the chosen option in Policy1648.02 Remote Learning Options for Families.

- **Superintendent Goals Update**

Goal 1: By June 2021, the Interim Superintendent will ensure that the Green Township School District completes all of the requirements of the NJDOE, the NJDOH and Gubernatorial Executive Orders with regard to planning and implementation of the Restart and Recovery of school during the COVID-19 health emergency as well as all required school safety and security

initiatives for the 2020-2021 school year as measured by the completion and continuous updating of the GTSD Restart & Recovery Plan, Emergency Response Template, School Safety & Security Plan and adjustment of these plans throughout the school year as required by the above agencies.

Goal 2: By June 2021, the Interim Superintendent will provide informal mentoring to the newly appointed principal to support professional growth and development as measured by the Observation and Evaluation process and other related documentation.

Goal 3: By June 2021, the Interim Superintendent will provide professional learning opportunities to all staff through the shared reading and study of a variety of books on topics that support high expectations teaching in both hybrid and remote environments, Social Emotional Learning using “The Formative Five Success Skills”, professionalism, the science of student engagement, and collegiality, as well as evidence of the integration of this learning into daily practice throughout the school, as measured by agendas, study guides, presentation slides, and the observation and evaluation process.

Goal 4: By June 2021, the Interim Superintendent will continue to foster the District’s participation in the Tri District Consortium, and the New Jersey Consortia for Excellence through Equity as measured by meeting agendas and minutes, and other data and reports that grow out of the decisions made collaboratively with the Newton and Andover Regional school districts, and to turnkey information to the District in support of District

Goal 5: By June 2021, the Interim Superintendent will conduct a thorough analysis of Human Resources functions in support of creating a staff procedural manual and update of all job descriptions, as measured by completed data analysis, observations and evaluations, and other pertinent document related to goal achievement.

Dr. Furnari provided the Board with a formal written update, making note of the Book Study program in which the teachers and administrators are engaged, as well as the fact that the observation process is on track, including the use of portfolio observations, recently sanctioned by the NJDOE in response to the current health emergency as districts pivot to fully remote learning.

- Enrollment Report
Superintendent Furnari reported that the total enrollment as of December 16, 2020 is 379 students. The grade breakdown is as follows:
Kindergarten - 32, First Grade - 50, Second Grade - 41, Third Grade - 39, Fourth Grade - 33, Fifth Grade - 40, Sixth Grade - 48, Seventh Grade - 42, Eighth Grade - 54
- Suspension Report – No suspensions to report.

F. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Dr. Occhino

Dr. Occhino reported on the status of the 2020 audit and the SRSA virtual interview held on December 14, 2020.

VII. DISCUSSION/ACTION ITEMS - None

VIII. SUPERINTENDENT SEARCH

President Bilik informed the Board that Kathleen Helewa, NJSBA Field Service Representative would be attending the Board's Reorganization meeting on January 4, 2021 to lead the discussion on resuming the Superintendent search process.

IX. UNFINISHED BUSINESS - None

X. NEW BUSINESS - None

XI. BOARD BUSINESS – Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of November 18, 2020. (**attachment**)

Motion.....Mrs. Cooke..... Second..... Mr. Rose

/Roll Call/

MR. FOX	X	MR. GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	X	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

2. Executive Session of November 18, 2020.

Motion.....Mrs. Cooke..... Second..... Mr. Rose

/Roll Call/

MR. FOX	X	MR. GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	X	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

- B. Motion to adopt the resolutions of appreciation for Matthew Fox and Denise Kelly-Jones. (**attachments**)

Motion.....Mrs. Cooke..... Second..... Mr. Rose

/Roll Call/

MR. FOX	X	MR. GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	X	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

The following resolutions were read:

Green Township School District
Resolution
IN RECOGNITION AND APPRECIATION FOR:
Denise Kelly-Jones

WHEREAS, the Green Township Board of Education consists of a nine member board; and

WHEREAS, Mrs. Denise Kelly-Jones has served on the Green Township Board of Education for five years; and

WHEREAS, the Green Township Board of Education gratefully acknowledges Mrs. Kelly-Jones's superior commitment, dedication and leadership; and

WHEREAS, the Green Township Board of Education would like to acknowledge Mrs. Kelly-Jones's outstanding service as both a board member and committee chair; and

WHEREAS, the Board recognizes that the effort put forth by Mrs. Kelly-Jones helped to create and foster a strong academic atmosphere; and

WHEREAS, the Board of Education is the governing body for the Green Township School District; now

THEREFORE BE IT RESOLVED, that the Green Township Board of Education acknowledges the hard work and dedication of Mrs. Kelly-Jones.

BE IT FURTHER RESOLVED, that with the enactment of this resolution, Mrs. Kelly-Jones's resolution shall be so noted in the minutes and become a part of the permanent record of the Green Township School District; and

BE IT FINALLY RESOLVED, that the Green Township Board of Education honors its colleague and friend, Mrs. Denise Kelly-Jones, for her exemplary service to education on behalf of the citizens of Green Township.

This resolution shall take effect immediately.
Adopted this the 16th day of December, 2020.

Green Township School District
Resolution
IN RECOGNITION AND APPRECIATION FOR:
Matthew Fox

WHEREAS, the Green Township Board of Education consists of a nine member board; and

WHEREAS, Mr. Fox has served on the Green Township Board of Education for ten years; and

WHEREAS, the Green Township Board of Education gratefully acknowledges Mr. Fox's superior commitment, dedication and leadership; and

WHEREAS, the Green Township Board of Education would like to acknowledge Mr. Fox's outstanding service as both a board member and committee chair; and

WHEREAS, the Board recognizes that the effort put forth by Mr. Fox helped to create and foster a strong academic atmosphere; and

WHEREAS, the Board of Education is the governing body for the Green Township School District; now

THEREFORE BE IT RESOLVED, that the Green Township Board of Education acknowledges the hard work and dedication of Mr. Fox.

BE IT FURTHER RESOLVED, that with the enactment of this resolution, Mr. Fox's resolution shall be so noted in the minutes and become a part of the permanent record of the Green Township School District; and

December 16, 2020

BE IT FINALLY RESOLVED, that the Green Township Board of Education honors its colleague and friend, Mr. Matthew Fox, for his exemplary service to education on behalf of the citizens of Green Township.

This resolution shall take effect immediately.
Adopted this the 16th day of December, 2020.

Mrs. Bilik shared her thanks to Mrs. Kelly-Jones and Mr. Fox for their exemplary service to the Board. There will be three (3) children's books donated to the Green Hills School library on behalf of each of the exiting members of the Board. Dr. Furnari read the book plates inserted inside the cover of the books.

Mrs. Kelly-Jones: Nurses Are Superheroes Too, by C.P. Mitchell
Covid-19 Helpers, by Beth Bacon & Kary Lee
Sheroes of Covid-19 Women Leading in the Crisis, by Priya Shah & Rehmah Kasule
Mr. Fox: Basketball's Greatest Buzzer Beaters by Thom Storden
Engineering the City, by Matthys Levy & Richard Panchyk
It's A Numbers Game! Basketball, by James Buckley, Jr.

Mrs. Bilik opened the resolution for discussion. Board members added their personal experiences working with Mrs. Kelly-Jones and Mr. Fox. Community member Kerstin Martinka thanked both exiting Board members for their dedicated service.

XII. COMMITTEE REPORTS

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson

1. Updates as applicable.

B. FINANCE – Mr. Scott Guzzo, Chairperson

1. Motion to approve the General Fund bills list for November 19, 2020 through December 16, 2020 for a total of \$ 2,340,426.61. (**attachment**)

Motion Mr. Guzzo. Second Mr. Fox.

.

/Roll Call/

MR. FOX	X	MR. GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	X	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

2. Motion to approve the attached disbursements for December 2020 from the Student Activities Account in the amount of \$0.00 and the Business Office Petty Cash Account in the amount of \$14.86. (**attachment**)

Motion Mr. Guzzo. Second Mr. Fox.

December 16, 2020

Page 7

/Roll Call/

MR. FOX	X	MR. GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	No	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

3. Motion to approve the attached contract for professional services from J and B Therapy, LLC. **(attachment)**

Motion Mr. Guzzo. Second Mr. Fox.

. /Roll Call/

MR. FOX	X	MR. GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	X	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

October 2020 Financial Reports (attachment)

4. Motion to accept the preliminary Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of October 31, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Motion Mr. Guzzo. Second Mr. Fox.

. /Roll Call/

MR. FOX	X	MR. GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	No	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

5. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of October 31, 2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion Mr. Guzzo. Second Mr. Fox.

. /Roll Call/

MR. FOX	X	MR. GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	No	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

6. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of October 2020.

Motion Mr. Guzzo. Second Mr. Fox

/Roll Cal

MR. FOX	X	MR. GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	No	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

7. Motion to approve transfers for October 2020.

Motion Mr. Guzzo. Second Mr. Fox.
/Roll Call/

MR. FOX	X	MR. GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	X	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

C. OPERATIONS – Mr. Matthew Fox, Chairperson

1. Updates as applicable.

D. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve the contract of Dr. Lydia Furnari as Interim Superintendent from the period of January 8, 2021 through January 8, 2022 at the daily rate of \$630.00 from January 8, 2021 through June 30, 2021 and \$647.00 from July 1, 2021 through January 8, 2022, as per the attached documents, as recommended by the Interim Superintendent. (**attachment**)

Motion . . . Mrs. Cooke Second Mr. Guzzo

/Roll Call/

MR. FOX	X	MR. GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	X	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

E. POLICY – Mrs. Denise Kelly Jones, Chairperson

1. Motion to approve the following policies for second reading and adoption:

P7510 – Use of School Facilities

P8561 – Procurement Procedures for School Nutrition Programs

Motion . . . Ms. Kelly-Jones . . . Second Ms. Post.

/Roll Call/

MR. FOX	X	MR. GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	X	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

2. Motion to approve the following policies for first reading:

- P3144.12 Certification of Tenure Charges
- P3222 Evaluation of Teaching Staff Members Excluding Teachers and Administrators

- P3223 Evaluation of Administrators Excluding Principals, Vice Principals and Assistant Principals
- P3224 Evaluation of Principals, Vice Principals and Assistant Principals
- P5120 Assignment of Students
- P7410 Maintenance and Repair
- P8505 Local Wellness/Nutrient Standards for Meals and Other Food
- P8600 Student Transportation

Motion . . . Ms. Kelly-Jones . . . Second Ms. Post.

/Roll Call/

MR. FOX	X	MR .GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	X	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

3. Motion to approve the following Mandatory Regulations for first reading, as recommended by the Interim Superintendent;
- R1570 Internal Controls
 - R1642 Earned Sick Leave
 - R2431.4 Prevention and Treatment of Sports Related Concussions and Head Injuries
 - R3222 evaluation of Teaching Staff Members, Excluding Teachers and Administrators
 - R3223 Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
 - R3224 Evaluation of Principals, Vice Principals and Assistant Principals
 - R5111 Eligibility of Non Resident Students
 - R5200 Attendance
 - R5330 Administration of Medication
 - 5610 Suspension Procedures
 - R5613 Removal of Students for Assaults with Weapons Offenses
 - R7410 Maintenance and Repair
 - R7650 School Vehicle Assignment, Use, Tracking, Maintenance and Accounting
 - R8320 Personnel Records

Motion . . . Ms. Kelly-Jones . . . Second Ms. Post.

/Roll Call/

MR. FOX	X	MR .GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	X	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

F. NEGOTIATIONS – Mr. Michael Rose, Chairperson

Mr. Rose remarked that a committee meeting focusing on the new health plan may be necessary.

XIII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This remote public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. That recognition will be made in the order names appear in the chat box of the digital platform. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

Opened at 8:59pm

Community members Heather Gamboa, Lisa Corino and Angie Lavery asked about the district's plans for students in grades K-2 to return to school 4 days per week, which was shared by Dr. Furnari earlier in the meeting. Dr. Furnari provided clarification.

April Orozco thanked teachers and staff for their dedication and for the snow day.

A motion was made to adjourn the meeting by Mrs. Cooke and was seconded by Ms. Post. The meeting was adjourned at 9:15pm

XIV. CLOSED MEETING No Closed Session

XV. ADJOURNMENT 9:17pm

Motion...Mrs. Cooke..... Second.....Mrs. Post.....

All in favor

/Roll Call/

MR. FOX	X	MR .GUZZO	X	MR. HAIDUC-DALE	X	MRS. KELLY-JONES	X		
MS. POST	X	MR. ROSE	X	MR. STRASSER	X	MRS. COOKE (VP)	X	MRS. BILIK (PRES)	X

Respectfully submitted by Dr. Vincent Occhino and Dr. Lydia Furnari