**GREEN TOWNSHIP BOARD OF EDUCATION**

**MINUTES**

**Regular Meeting**

**July 20, 2022**

**Time: 7:00 p.m. Place: Green Hills School - Library**

**I**. **CALL TO ORDER at 7pm by President Bilik**

**A. FLAG SALUTE**

**B. OPEN PUBLIC MEETINGS ACT STATEMENT**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

**C. ROLL CALL**

Term Roll Call

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. | CJ Bilik | 2024 | Present |
| Mrs. | Marie Bilik | 2023 | Present |
| Mrs. | Ann Marie Cooke | 2024 | Present |
| Mr. | Scott Guzzo | 2022 | Present |
| Dr. | Noah Haiduc-Dale | 2022 | Present |
| Ms. | Kristin Post | 2024 | Present |
| Mr. | Rob Strasser | 2022 | Present |
| Ms. | Holly Roller | 2022 | Present |
| Dr. | Melissa Van Blarcom | 2023 | Present |
|  |  |  |  |
| Dr. | Jennifer Cenatiempo, Superintendent |  | Present |
| Mrs. | Karen Constantino, SBA |  | Present |

**D. MISSION STATEMENT –Read by Mrs. Cooke**

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

**II**.  **PRESENTATIONS**

A. Final HIB Grade Report for the 2020-2021 school year (Attachment)

-Mr Bollette reviewed the Final HIB Grade Report; he noted that 74/78 points were scored on the report. The areas that did we did“not exceed” were due to having 2 meeting and not 3, and the explanation of the report was not on the school website. Mr. Bollette noted that the report is now on the website and three meetings will be scheduled for the next school year.

B. Presentation by Dr. Cenatiempo on School Security

-Dr. Cenatiempo discussed the safety and security of students, staff and the community.

**III. CORRESPONDENCE**

**-**Letter of Concern-Received 7-14-22, Ms. Nicole Meninga

**-**Dr. Cenatiempo noted that she responded to this parent.

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS at 8:40pm**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

-Amy Munoz, 17 Meadow Lane commented about having an armed officer at school and her personal experience.

# **V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

Newton Board of Education, Regular Meeting, June 28, 2022

Newton High School Cafeteria: Board Business: Approved all agenda motions.

-Honored Dr. Greene on his departure from the district.

Newton Board of Education

Regular Meeting, July 19, 2022, Newton High School Cafeteria

-Presentation: Academic Remedial Strategies – Growth—Early and Throughout: Pre K – 12

-Implementation of Multi-Tiered Systems of Support By Dr. Castro, Ms. Kucz, Mr. Stanton and Mr.

Mooney.

-Superintendent’s Report: Summer Program Enrollment: Merriam Ave. School 153 + 35 ESY

Halsted Middle School 90 + 10 ESY, NHS 96 + 10 ESY+ 11 Transitional

-School Business Administrator/Board Secretary’s Report: Audit will be conducted the weeks of August

1 and 15.

-Board Business: Approved all agenda motions.

-Approved school meal prices for the 2022-2023 school year.

-Next Meeting: August 23, 2022 at 7 pm

B. PTA UPDATE - Mrs. Post

-Mrs. Post-There have been no meetings since the last one

C. BOARD PRESIDENT’S REPORT - Mrs. Bilik

-President Bilik attended the Newton graduation, the SCESC meeting.

D. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB:

Drills: Fire Drill

Lockdown Drill

-Dr. Cenatiempo mentioned that there are no new HIBs or drills to report

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

-Mrs. Constantino discussed the following: Rolling over the systems for the new fiscal year, the updated numbers for the for Grants, the new tractor was delivered, and next month will include June and July Board Secretary Reports.

**VI. DISCUSSION ACTION ITEMS**

A. Motion to approve the request from the Green Township PTA for approval of the following:

Scholastic Book Fair (Fall 2022 and Spring 2023 dates TBD)

Popsicles on the Playground at Kindergarten Orientation date TBD

Trunk or Treat (October date TBD)

Motion-Mrs. Cooke Second-Mrs. Post

Roll Call:



/Roll Call/

**VII. BOARD BUSINESS** - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of June 15, 2022. (Attachment)

2. Executive Session of June 15, 2022

3. Motion to accept the HIB Reports for the month of June 2022.

B. Motion to approve the IDEA Services Contract with the Sussex County Educational Services

Commission for the 2022-2023 school year.

Motion- Mrs. Cooke Second-Dr. VanBlarcom

Roll Call:



**VIII. UNFINISHED BUSINESS**

**A. Discussion of District-wide Ad hoc Climate Committee**

**-**President Bilik discussed that she and Mrs. Cooke met with the association (without the supt. present) and had anexcellent discussion. The Association asked for a climate committee. Dr. Cenatiempo discussed that we should have a climate committee, teachers can be a part of it on a monthly basis, and it will be optional. This meeting will be 3:15-4pm with the superintendent and principal and will be an open forum. Dr. Cenatiempo discussed the following: 1. Issues can be brought forward and remedied, 2. Weekly check-ins with the Union 3. There were no grievances brought forward this year. This will be a vehicle for other concerns to be heard.

**IX. NEW BUSINESS-**Mr. Guzzo asked Mr. Vanderzee about the protocol for mold. Mr. Vanderzee discussed the measures that have been put in place.

**X. COMMITTEE REPORTS**

**A. CURRICULUM** - Dr. Noah Haiduc-Dale, Chairperson

1. Motion to approve the following professional development:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Staff Member** | **Conference Name** | **Provider/Location** | **Date(s)** | **Cost** |
| Beth Voris | NJCGTP Planning Meeting | 61 McNab Ave  Cedar Knolls NJ | 6/29/22 | Mileage @ $0.35 per mile = $19.11 |
| Beth Voris | NJCGTP Overview Meeting | The Presbyterian Church of Morris Plains | 9/23/22 | Mileage @ $0.35 per mile = 18.24 |
| Marybeth Stiles | Section 504 Explained,  Special Ed | Legal One  NJSAFEA - Virtual | 7/13/22 | $150 Registration Fee |
| Marybeth Stiles | HIB, New Law, New Year | Legal One  NJSAFEA - Virtual | 7/20/22 | $150 Registration Fee |
| Marybeth Stiles | Title IX Legal Requirements and Applicability to School Districts in NJ | Legal One  NJSAFEA - Virtual | 7/27/22 | $125 Registration fee |
| Kristen Waters\* | Statewide Computer Science Summer Symposium | FDU CS Hub  FDU  285 Madison Avenue  Madison, NJ 07940 | 6/28/22 | Mileage @ $0.35 per mile = $24.92 |
| Cori Harrington\* | Statewide Computer Science Summer Symposium | FDU CS Hub  FDU  285 Madison Avenue  Madison, NJ 07940 | 6/28/22 | Mileage @ $0.35 per mile = $24.92 |
| Lori Homentosky\* | Statewide Computer Science Summer Symposium | FDU CS Hub  FDU  285 Madison Avenue  Madison, NJ 07940 | 6/28/22 | Mileage @ $0.35 per mile = $24.92 |

\* Attendance was approved at 6/15/22 BOE Meeting, this is just for mileage reimbursement\*

2. Motion to approve the following field trips:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Grade** | **Trip** | **Location** | **Date(s)** | **Cost** |
| SOAR - 3 - 8 | STEAM Cardboard Engineering Challenge | Virtual | Oct 3 - 31, 2022 | $150 to the Board of Education |

3. Motion to approve the LEAD program for Grade 5 students for the 22/23 school year at

no cost to the district.

Motiom – Dr. Haiduc-Dale Second – Mr. Bilik

Roll Call:



**B. FINANCE** - Mr. Scott Guzzo, Chairperson

-Mr. Guzzo discussed the meeting that was held on Thursday. Topics that were discussed were the

following: telephone system software, insurance changes, shared services, before/aftercare, and the

possibility of moving committee meetings to Thursdays.

**June 2022 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for June 16, 2022 through June 30, 2022 for a total of $537,415.60 and July 1 through July 20, 2022 for a total of $430,255.57 (attachment)

2. Motion to approve the disbursements from June 16, 2022 through July 20, 2022

for the Student Activities Account in the amount of $1,620.26 and the Business

Office Petty Cash Account in the amount of $0.00. **(attachment)**

3. Motion to approve the food prices for the following

|  |  |
| --- | --- |
| **Breakfast:** | **Price:** |
| Student/Adult | $2.00 |

|  |  |
| --- | --- |
| **Lunch:** | **Price:** |
| Student Lunch | $3.35 |
| Student-Entree Only | $2.50 |
| Adult Lunch | $5.00 |

4. Motion to approve the following Out-of-District Placements:

Student ID ending in #7496: to P.G. Chambers School, 15 Halko Dr, Cedar Knolls, NJ 07927, approved private school for students with disabilities. Tuition, per contract, is $77, 617.80, effective September 6, 2022 through June 30, 2023. Transportation is needed.

5. Motion to approve the contracted services from the State of New Jersey Department of

Human Services Commission for the Blind and Visually Impaired for student ID ending in 1917, in the amount of $2,200. Payment is debited from our state aid payments for services provided by the NJCBVI in mid-April.

6. Motion to write off prior year check #25242, $1,670, from 5/19/2019 to income,

10-1980.

7. Motion to approve the purchase of the a Toro 60 Tractor, Quote #80387 from Campbell’s

Small Engines at a cost of $11,596.

8. Motion to approve the Beaver Tree quote of $18,000 to remove the ash trees on the

school property.

9. Motion to approve the McCullough Tree Service quote of $2,500 to remove the brush

near the baseball field.

10. Motion to approve a withdrawal of $20,500 from the maintenance reserve for the

removal of ash trees and the brush near the baseball fields in motions 8. and 9. listed

above.

11. Motion to amend the IDEA application for the Fiscal Year 2023, and accept the grant

award of funds upon subsequent approval of the FY 2023 IDEA application (which now

includes the Non Public allocation).

IDEA Basic : $117,242

IDEA NonPublic: $ 6,395

Preschool: $ 5,096

Total Allocation: $128,733

12. Motion to approve Quote# 13059, Northeastern Interior Services LLC to repair the

middle school steps, 5’ X 5’ concrete pad, and two stairs by the gym. Funds for this project are to be withdrawn out of the capital reserve.

|  |
| --- |
| Hunterdon County Educational Services Commission |
| #HCESC-SER-20F |
| Materials & Labor: $16,245 |

13. Motion to approve the following rates for the Before and After Care programs for the

2022-2023 school year, at no change from the previous year, as recommended by the

Superintendent.

Before Care at a rate of $5.00 a day per child

After Care at a rate of $20.00 a day for first child

After Care at a rate of $10.00 a day for each subsequent child

Motion- Mr. Guzzo Second- Mrs. Post

Roll Call:



**C. OPERATIONS** - Mr. Rob Strasser, Chairperson

-Mr. Strasser discussed the projects that were started: roofing, new tractor, tree maintenance, doors that were put on the small gym entrance and the stair repairs.

**D. PERSONNEL** - Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve Marlene Sobczak to participate in the ESY and Summer Camp Programs for all or some of the following dates to be paid per hour per the contractual

Summer hourly rate to be determined.

**Teacher Hours : 9 am – 12 pm**

Tuesday, Wednesday, and Thursday

Session 1 - July 5, 6, 7

Session 2 - July 12, 13, 14

Session 3 - July 19, 20, 21

Session 4 - July 26, 27, 28

2. Motion to retroactively approve annual longevity payment of $500 to Janice Lawrey

starting July 1, 2022 for completing her 15th year.

3. Motion to approve Sean Maffia, for 27.5 hours per week as Part Time

Summer Custodial Help for the 2022-2023 school year, at a rate of $15 an hour, pending approval of his criminal history background check archiving request, as recommended by the Superintendent.

4. Motion to approve Tania Galucci, for 27.5 hours per week as Part Time

Summer Custodial Help for the 2022-2023 school year, at a rate of $15 an hour, pending approval of his criminal history background check archiving request, as recommended by the Superintendent.

5. Motion to accept, with regret, the resignation of LDTC, Amanda Voswinkel, effective

August 27, 2022.

6. Motion to approve Kelly Edsall as a school psychologist, shared service with SCESC,

two days per week, effective immediately, as recommended by the Superintendent.

7. Motion to approve Tiffany Lutz, Social Worker, from ⅖ (.4) to ⅗ (.6) for the 2022-2023

school year; salary is to to be paid as per the teachers salary guide, as recommended by

the Superintendent.

**Motion – Mrs. Cooke Second – Mr. Guzzo**

**Roll Call:**



**E. POLICY** - Ms. Kristin Post, Chairperson

1. Motion to approve the following policies and regulations for a second reading and

approval:

P 1648.15 Recordkeeping for Healthcare Settings in School Buildings –

COVID-19 (M) (New)

P 2415.04 Title I – District – Wide Parent and Family Engagement (M) (Revised)

**2.** Motion to approve the following policies and regulations for a first reading:

**P 2415.50 Title I – School Parent and Family Engagement (M) (New)**

**P 2416.01 Postnatal Accommodations for Students (New)**

**P 2417 Student Intervention and Referral Services (M) (Revised)**

**P 3161 Examination for Cause (Revised)**

**P 4161 Examination for Cause (Revised)**

**P 5512 Harassment, Intimidation, and Bullying (M) (Revised)**

**Motion – Mrs. Post Second – Mr. Bilik**

**Roll Call:**



**F. NEGOTIATIONS** - Mrs. Ann Marie Cooke, Chairperson

-There will be a meeting held on 7/13, board will be updated during executive.

**~~XI. REAPPOINTMENT BUSINESS – SUMMARY MOTIONS~~**

**XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS- None at 9:17pm**

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**XIII. CLOSED MEETING**

Closed Meeting Motion was read by President Bilik at 9:18pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

a Matters rendered confidential by Federal Law, State Law, or Court Rule

b Individual privacy

c Collective bargaining agreements

d Purchase or lease of real property if public interest could be adversely affected

e Investment of public funds if public interest could be adversely affected

f Tactics or techniques utilized in protecting public safety and property

g Pending or anticipated litigation

h Attorney-client privilege

i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing C and I

Motion- Mrs. Cooke Second – Dr. VanBlarcom

Roll Call/

**XIV. RECONVENE**

Motion to reconvene into public session at 10:03pm.

Motion- Mrs. Cooke Second – Dr. Haiduc-Dale

/Roll Call/

**XV. ADJOURNMENT**

Motion that the Board of Education shall adjourn at 10:04 pm.

Verbal all in Favor.

Respectfully Submitted,

Karen Constantino