

**GREEN TOWNSHIP BOARD OF EDUCATION**  
**MINUTES**  
**Regular Meeting**  
**October 16, 2019**

**Time: 7:31 p.m.**

**Place: Green Hills School - Library**

**I. CALL TO ORDER**

**A. FLAG SALUTE**

**B. MEETING ANNOUNCEMENT**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

**C. ROLL CALL**

		<u>Term Expires</u>		<u>Roll Call</u>
Mrs.	Marie Bilik- President	2020	MB	Present
Mrs.	Ann Marie Cooke – Vice-President	2021	AMC	Present
Mr.	Jonathan Ernst	2019	JE	Present
Mr.	Matthew Fox	2020	MRF	Arrived at 7:42
Mr.	Scott Guzzo	2019	SG	Present
Mr.	Noah Haiduc-Dale	2019	NHD	Present
Mrs.	Denise Kelly-Jones	2020	DKJ	Present
Ms.	Kristin Post	2021	KP	Present
Mr.	Michael Rose	2021	MPR	Present
Dr.	Lydia Furnari			Present
Ms.	Sallyann McCarty, SBA			Present

**D. MISSION STATEMENT**

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

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**II. EDUCATIONAL PRESENTATION**

- A. Harassment, Intimidation & Bullying Self-Assessment – Marybeth Stiles & Jennifer Thompson
- B. State Assessment Data Presentation – Ann Marie VanSickle & Dr. Lydia Furnari
- C. Curriculum Presentation STEM – Dr. Lydia Furnari, Kyle Mirena

Matt Fox arrived at 7:42pm during the presentation.

**III. CORRESPONDENCE**

None

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

Public Comments-Questions:

There was a question as to why the district was paying to send students to Newton High School?

The motions on the agenda are for our special education students who attend Newton High School. We are responsible for them to the same extent that we are responsible for our non-special education students' tuition that attend Newton High School.

A request was made to provide more detail on the 8<sup>th</sup> grade trip and the company that was running it.

It was difficult to find 8<sup>th</sup> grade advisors, the timing didn't allow for enough time to book the Boston trip. Boston was not an option. The company provides chaperones, security and tour guides for each bus.

There was a question about parent chaperones on the 8<sup>th</sup> grade trip. In the past parents have been told no.

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Parents will be allowed to attend as chaperones; who must submit the required background check information as stated in Board policy.

**V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke reported the following:

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**Public Hearing:** Superintendent Contract Amendment

**Presentations:** Student Safety Data and HIB Grades – Dr. Greene  
Auditor's Preliminary Report – Heidi Wohlleb, Partner at Nisivoccia & Company, LLP

**Superintendent's Report:** Update on School Security

**Board Business:** Accepted the resignation, for purposes of retirement, of Karen Mazur, Guidance Coordinator at NHS effective December 1, 2019

**Next Meeting:** Tuesday, November 12 at 7pm

B. PTA UPDATE – Mrs. Jones

The General membership meeting was held 9/23/2019.

Time called to order: 7:07 pm. The minutes from 3/18/19 were approved.  
Correspondence: Thank you notes Mrs. Simmons for the Book Fair books.

**Old Business:**

1. Calendar Raffle: Will be our biggest fundraiser. On sale Oct-Dec 19th. Drawings daily Jan through March.

**New Business:**

1. Treasurer's report: Budget proposal 2019-2020 approved. Motion approved to move \$800 from savings account to \$400 curriculum requests/\$400 class supplies.
2. Popsicles on the Playground: held for incoming Kindergarten, great turnout. Ms. Thompson attended.
3. Brick Sales; 300 additional bricks-flyer going out, deadline Nov 30th.
4. Reflections: Mrs. Minervini is managing. We are the only school in Sussex Co. that participates. Winners will be highlighted at the State competition.

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5. Meet the Candidates: scheduled for end of Oct.

Next general meeting meeting: November 18th at 7pm.

Meeting adjourned: 9 pm

**C. BOARD PRESIDENT’S REPORT – Mrs. Bilik**

-Mrs. Bilik, Mrs. Post and Mrs. Cooke attended the Sussex County School Boards presentation on Equality and Equity in Schools.

-On September 27<sup>th</sup> Mrs. Bilik attended a Board of Director’s meeting. Some districts did not pay their dues and as a result can’t attend any more functions.

-School Board Building a Foundation for Hope task Force

**D. SUPERINTENDENT’S REPORT – Dr. Lydia Furnari**

Dr. Furnari said the district satisfaction survey will be sent out tomorrow.

**E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Mrs. McCarty**

1. The auditors conducted their field work the week of September 30<sup>th</sup>. Bill Schroeder, Partner Nisivoccia, is scheduled to present the audit at our November meeting. However, it may not be possible to release the report. He may just talk about our financial position and explain fund balance. It is dependent on the State’s release of Government Accounting Standards Board (GASB) 75; Post-Employment Benefits. This number comes from the State.
2. The low bid for the Auto matrix controls (the system that controls the air conditioning and heat in the middle school wing) was Advanced Building Controls.
3. We received a \$1,500 credit from School Alliance Insurance Fund; which is the maximum amount that a school our size can get for safety compliance.

**VI. DISCUSSION/ACTION ITEMS**

- A. Motion to approve participation in the Stuff the Stocking competition held by Project Self-Sufficiency, collecting children’s gifts for low income families, from November 1 through December 13, 2019. (**attachment**)

**Motion to approve Discussion/Action item A made by Mrs. Cooke, second by Ms. Post. The motion passed with a verbal all in favor.**

**VII. UNFINISHED BUSINESS**

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Superintendent search discussion.

**VIII. NEW BUSINESS**

Mrs. Cooke commented on the Tri-District meeting that was held at Green Hills School on October 7<sup>th</sup>. The next meeting will be at Andover School on December 9<sup>th</sup>. Regionalization was part of the discussion. Newton expressed concerns from their end regarding the possibility of losing some programs for low income students.

**IX. BOARD BUSINESS – Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

1. Regular meeting of September 10, 2019.
2. Executive session meeting of September 10, 2019.
3. Regular meeting of September 18, 2019.
4. Executive session meeting of September 18, 2019.

B. Motion to approve the Green Township School District School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2018 through June 30, 2019.

**Motion to approve Board Business Items A & B made by Mrs. Cooke, second by Mr. Rose. The motion passed with a roll call vote as follows:**

	MB	KP	MRF	SG	NHD	DKJ	MPR	AMC	JE
Yes	X	A 1, 2,4, B	X	X	X	X	X	X	A 3, 4, B
No									
Abstain		A 3							A 1, 2
Absent									

C. Motion to approve the following:

“Resolved that the Green Township Board of Education hereby approves the final form of Agreement with the Green Township Education Association for the contract period July 1, 2019 through June 30, 2022, as well as the incorporated salary guides, a copy of

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which is on file with the Business Administrator and which the Board President is authorized to sign on behalf of the Board.” (attachment)

**Motion to approve Board Business Item C made by Mrs. Cooke, second by Mrs. Kelly-Jones. The motion passed with a unanimous roll call vote.**

D. Motion to accept the donation of recess equipment (balls, jump ropes, etc.) from the Green Township PTA. The items have been collected from the school community. The approximate value is \$275.00.

E. Motion to approve the Green Township School District Nursing Services Plan for the 2019-2020 school year. (attachment available 10/16/19).

F. Motion to approve the Green Township Board of Education’s 2019-2020 District Goals. (attachment)

**Motion to approve Board Business Items D-F made by Mrs. Cooke, second by Mrs. Kelly-Jones. The motion passed with a unanimous roll call vote.**

#### X. COMMITTEE REPORTS

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Kerry Burneyko	The 6 <sup>th</sup> Evidence-Based Pediatric Update Symposium	Rutgers Biomedical & Health Sciences/ New Brunswick, NJ	11/2/19	Registration Mileage/Tolls <b>Total</b>	\$70.00 \$33.25 <b>\$103.25</b>
Kerry Burneyko	Enhancing Your School Nurse Practice	Institute for Educational Development/ West Orange, NJ	12/18/19	Registration Mileage/Tolls <b>Total</b>	\$279.00 \$27.65 <b>\$306.65</b>
Jennifer Thompson	Three “C”s of Leadership That Impact School Culture	NJPSA/FEA / Monroe Township, NJ	11/21/19	Registration Mileage/Tolls <b>Total</b>	\$149.00 None <b>\$149.00</b>
Beth Voris	Sussex County G&T Consortium Bridges Competition Planning Meeting	Sussex County Gifted & Talented Consortium / Lafayette Twp. School	10/25/19	Registration Mileage/Tolls <b>Total</b>	None \$8.06 <b>\$8.06</b>
Beth Voris	Living Voices Teacher Training Workshop	NJ Consortium for Gifted & Talented Programs, Inc. /	10/24/19	Registration Mileage/Tolls <b>Total</b>	None \$21.08 <b>\$21.08</b>

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		Morris Plains, NJ			
Beth Voris	Junior Model UN Training	NJ Consortium for Gifted & Talented Programs, Inc. / Morristown, NJ	11/14/19	Registration Mileage/Tolls <i>Total</i>	None \$29.14 <i>\$29.14</i>

2. Motion to approve proposed field trips for the 2019-2020 school year as per the attached schedule. **(attachment)**
3. Motion to approve the Green Township School District curriculum listed below, as recommended by the Interim Superintendent:
  - Art K-8
  - Health K-2
  - Performing Arts K-8
  - STEM 5-8
  - Social Studies 5-8

**Motion to approve Curriculum Items 1-3 made by Mr. Haiduc-Dale, second by Mr. Ernst. The motion passed with a unanimous roll call vote.**

**B. OPERATIONS** – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list from September 19<sup>th</sup> through October 16<sup>th</sup> 2019 for a total of \$1,349,060.30. **(attachment)**
2. Motion to approve the attached disbursements for October 2019 from the Student Activities Account in the amount of \$ \$709.52 and the Business Office Petty Cash Account in the amount of \$27.90. **(attachment)**
3. Motion to approve the Comprehensive Maintenance Plan for 2019-2020 fiscal year (which compares 18-19 Actual to 19-20 budgeted and 20-21 planned) and the 2019-2020 M-1 Schedule. **(attachment)**
4. Motion to approve the joint transportation agreement between Green Township Board of Education and the Andover Regional Board of Education to allow the transportation of one Green student for the school year 2019-2020 as follows:

Jointure Route#	Host District	Joiner District	Destination	Joiner Cost
17	Andover	Green	Long Pond School	\$557.66

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5. Motion to approve student #0417 tuition amount of \$36,373, aide services \$3,901.70, \$375.00 and extended year tuition \$3,637.30 for a total of \$44,287.00 to attend Newton High school for the 2019-2020 fiscal year in accordance with their IEP.
6. Motion to approve student #1207 tuition amount of \$15,588.43, college steps for \$18,200 and additional services of \$1,150 for a total of \$34,938.43 to attend Newton High school for the 2019-2020 fiscal year in accordance with their IEP.
7. Motion to approve student #0331 tuition amount of \$23,011, aide services of \$5,849.11 and additional services of \$500 for a total of \$29,360.11 to attend Newton High school for the 2019-2020 fiscal year in accordance with their IEP.
8. Motion to approve student #0227 tuition amount of \$16,461.39 and additional services for a total of \$16,961.39 to attend Newton High school for the 2019-2020 fiscal year in accordance with their IEP.
9. Motion to approve the submission of the LRFP as follows:

FIVE-YEAR AMENDMENT OF LONG-RANGE FACILITIES PLAN WHEREAS, N.J.S.A. 18A:7G-4 requires the Green Hills Board of Education to amend its Long-range Facilities Plan ("LRFP") on file with the New Jersey Department of Education at least once every five years to update enrollment projections, building capacities, and health and safety conditions; and WHEREAS, the Board desires to update its previously approved LRFP at this time to comply with statutory and regulatory requirements; and

WHEREAS, the Green Hills Board of Education has previously contracted with its Architect, Becica Associates, to prepare an amended LRFP in compliance with such requirements, which has been accomplished; and

WHEREAS, Green Hills Board of Education resolution amending the approved Long-range Facilities Plan complies with the five-year reporting requirements per the Educational Facilities Construction and Financing Act, P.L. 2000, c. 72 (N.J.S.A. 18A:7G-1 et seq.), as amended by P.L. 2007, c. 137, and the applicable provisions of N.J.A.C. 6A:26-1 et seq. (Educational Facilities Code);

NOW, THEREFORE, BE IT RESOLVED, that the Green Hills Board of Education hereby approves the latest amended Long-range Facilities Plan on file in the office of the Superintendent/Business administrator and authorizes submission of same to the New Jersey Department of Education; and be it

FURTHER RESOLVED, the Green Hills Board of Education hereby authorizes and directs its Superintendent/ School Business Administrator and its Architect to take any steps

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necessary to effectuate the terms of this resolution and to submit the five-year LRFP amendment to the New Jersey Department of Education. (attachment)

10. Motion to approve student #0207 tuition amount of \$55,800 to attend Lakeland-Andover School for the 2019-2020 fiscal year in accordance with their IEP.
11. Motion to approve student #0406 tuition amount of \$73,800 to attend Bonnie Brae school for the 2019-2020 fiscal year in accordance with their IEP.
12. Motion to approve an increase in the mileage reimbursement rate from \$.31/mile to \$.35/mile in accordance with 20-02-OMB circular for the fiscal year 2019-2020. Future mileage will be reimbursed at \$.35/mile even though prior conference travel was approved at \$.31/mile. (attached)
13. Motion to transfer \$100,000 from Capital Reserve to Capital outlay.
14. Motion to award Tri-State Folding Partitions Ed-Data bid #8560, Package #31 for the installation of a gym folding door up to \$75,000.
15. Motion to authorize the use of Curriculum Travel of America for the Class of 2020 8<sup>th</sup> Grade field trip to Philadelphia and Gettysburg, June 1–June 3, 2020.
16. Motion to document the Fall school bus evacuation drills for the 2019-2020 school year conducted from October 7, 2019 to October 11, 2019. All evacuation drills were held in the Green Hills School rear parking lot at 7:55 AM, and were conducted by each bus driver and assistant to the principal designee Mr. Scott with additional staff members present. The drills were conducted as follows:

October 7, 2019 Route 8 & Route 11  
October 8, 2019 Route 7 & Route 14  
October 9, 2019 Route 12 & Route 18  
October 10, 2019 Route 9 & Route 10  
October 11, 2019 Route 13 & Route 17

17. Motion to amend the 19-20 ESEA Grant as follows:

	Original Application	Amendment	Amended 19-20 Total
Title II A	\$11,426	\$2,101	\$13,527
Title IV	\$10,000	\$2,932	\$12,932

Note: \$2,932 of Title IV has expended in a prior year.

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18. Motion to correct the following motion that was made to approve the bills lists at the September 18<sup>th</sup> Board meeting:

Original motion:

Motion to approve the General Fund bills list from August 22<sup>nd</sup> through **September 15<sup>th</sup>** for a total of \$978,236.45.

Corrected Motion:

Motion to approve the General Fund bills list from August 22<sup>nd</sup> through **September 18<sup>th</sup>** for a total of \$978,236.45.

(Note: the correction was for the date only not the amount.)

19. Motion to award the Auto Matrix Controls bid to Advanced Building Controls, Inc. for the hourly labor rate of \$80/hour for a journeyman, submitted invoice plus 10%. Other rates Monday – Friday 4:30pm to 7:00am \$120/hour; Saturday 7am to 3:30pm \$120/hour and Sundays and holidays all hours \$160/hour.

**Motion to approve Operations Items 1-19 made by Mr. Fox, second by Mrs. Cooke. The motion passed with a unanimous roll call vote.**

**C. PERSONNEL** – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve the following persons for the stipend positions listed below for the 2019-2020 school year, stipend amounts as per contract, as recommended by the Interim Superintendent:

<u><b>Position</b></u>	<u><b>Name</b></u>
Art Club Advisor	Justin Wynne
Boys Basketball (Assistant)	Cori Harrington
Girls Basketball (Assistant)	Chris Hitzel
Glee	Diana Minervini
National Junior Honor Society	Ann Marie VanSickle
SAT Team	Carroll Clark
Sports Activity Monitor (as needed)	Linda DeGraw
Student Marketplace	Jessica Meyer
5 <sup>th</sup> –8 <sup>th</sup> Grade Fundraising Advisor	Christine Malloy
Permanent 8 <sup>th</sup> Grade Advisor	Janis Martz

2. Motion to approve Cheryl Meyers as a Substitute Teacher for the 2019-2020 school year, as recommended by the Interim Superintendent.

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3. Motion to approve Patricia Mangino as a Substitute School Nurse for the 2019-2020 school year, as recommended by the Interim Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.
4. Motion to approve the following staff members as chaperones for the 6<sup>th</sup> grade camping trip on October 28-30, 2019 at the overnight stipend rate of \$150.00 per person per night for two nights, as recommended by the Superintendent: Chris Hitzel, Susan Stobie, Kyle Mirena, Diana Minervini, Catherine Nowaczyk, and Justin Wynne.
5. Motion to approve Jon Paul Bollette as Teacher-in-Charge for the 6<sup>th</sup> grade camping trip on October 28-30, 2019 at the overnight stipend rate of \$150.00 per person per night for two nights and the Teacher-in-Charge stipend rate of \$100.00 per day for three days, as recommended by the Interim Superintendent.
6. Motion to approve Loren Stroh as Substitute School Nurse for the 6<sup>th</sup> grade camping trip on October 28-30, 2019 at the Substitute School Nurse rate of \$150.00 per day for three days and the overnight stipend rate of \$150.00 per night for two nights, as recommended by the Interim Superintendent.

**Motion to approve Personnel Items 1-6 made by Mrs. Cooke, second by Mr. Rose. The motion passed with a unanimous roll call vote.**

7. Motion to approve the following parent chaperones for the 6<sup>th</sup> grade camping trip on October 28-30, 2019, as recommended by the Interim Superintendent. - Amended

**Chaperone Names**

Billie Jo Fetterman	Mike Fancher
Vani Gomes	Kevin Franco
Patti Greenhalgh	Mike Morodan
Sharon Mills	Mike Murphy
April Orozco	Mr. Piparo*
Fran Ortiz	Mike Rose
Liz Stroppa	Anthony Stroppa
Tracy VanBrunt	Katherine Cooper
Annmarie Vena	

\* pending receipt of CHBC results

8. Motion to retroactively approve an additional 21.5 hours of work during summer 2019 for Kerry Burneko at \$45.46 per hour, as recommended by the Interim Superintendent.

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9. Motion to approve an adjustment in hourly rate for Nadine Robinson, Teacher Aide, from \$14.82 per hour to \$17.05 per hour, as recommended by the Interim Superintendent, effective October 17, 2019.
10. Motion to approve Carissa Berkowicz for office duties as needed for the 2019-2020 school year at the rate of \$28.00 per hour, as recommended by the Interim Superintendent.

**Motion to approve Personnel Items 7-10 made by Mrs. Cooke, second by Mr. Ernst. The motion passed with a roll call vote as follows:**

	MB	KP	MRF	SG	NHD	DKJ	MPR	AMC	JE
Yes	X	X	X	X	X	X	8-10	X	X
No									
Abstain							7		
Absent									

**D. POLICY COMMITTEE – Mrs. Denise Kelly-Jones, Chairperson**

1. Motion to approve the following policies for second reading and adoption.  
**(attachments)**

New Policies:

- P1642 Earned Sick Leave Law

Revised Policies:

- P3159 Teaching Staff Member/School District Reporting Responsibilities
- P3218 Use, Possession, or Distribution of Substances
- P4218 Use, Possession or Distribution of Substances
- P4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing
- P6112 Reimbursement of Federal and Other Grant Expenditures
- P7440 School District Security
- P8630 Bus Driver/bus Aide Responsibility
- P8670 Transportation of Special Needs Students
- P9210 Parent Organizations
- P9400 Media Relations

**Motion to approve Policy Committee Items made by Mrs. Kelly-Jones, second by Mr. Fox. The motion passed with a unanimous roll call vote.**

**E. NEGOTIATIONS COMMITTEE – Mr. Michael Rose, Chairperson**

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We have a signed contract.

**XI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

None

**XII. CLOSED MEETING**

There was no closed session.

**XIII. ADJOURNMENT**

**Motion to adjourn the meeting made by Mrs. Bilik and second by Mrs. Kelly-Jones. The meeting was adjourned at 9:33pm with a verbal all in favor.**

Respectfully submitted,

Sallyann McCarty  
Board Secretary