

GREEN TOWNSHIP BOARD OF EDUCATION
MINUTES
Regular Meeting
June 13, 2019

Time: 7:47 p.m.

Place: Green Hills School - Library

I. CALL TO ORDER

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

		<u>Term Expires</u>		<u>Roll Call</u>
Mrs.	Marie Bilik- President	2020	MB	present
Mrs.	Ann Marie Cooke – Vice-President	2021	AMC	present
Mr.	Jonathan Ernst	2019	JE	*absent
Mr.	Matthew Fox	2020	MRF	present
Mr.	Scott Guzzo	2019	SG	present
Mr.	Noah Haiduc-Dale	2019	NHD	*absent
Mrs.	Denise Kelly-Jones	2020	DKJ	present
Ms.	Kristin Post	2021	KP	present
Mr.	Michael Rose	2021	MPR	*absent
Dr.	Lydia Furnari			present
Ms.	Sallyann McCarty, SBA			present

*** absence was excused**

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and

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diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. CLOSED MEETING

Closed Meeting Motion was read by Mrs. Bilik.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing items (c) Collective bargaining agreements, (g) Pending or anticipated litigation and (i) Personnel – employment matters affecting a specific prospective or current employee. Motion made by Mrs. Cooke and second by Mr. Guzzo. The Board entered into executive session at 7:50 pm with a verbal all in favor.

III. RECONVENE

Motion to reconvene into public session at 8:17 pm. Motion made by Mrs. Cooke and second by Mrs. Kelly-Jones.

IV. CORRESPONDENCE

None

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V. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

There were public comments about the need for teacher travel, teacher summer salaries for curriculum writing and the need for technology over the summer. Dr. Furnari explained the need for these expenditures.

VI. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke reported:

Regular Meeting
May 28, 2019
6:00 pm – Building Tour

Sending District Reports: Andover discussing student and teacher start and ending times.

Superintendent's Report: Owner of Gardner Avenue rejected the boards' purchase proposal. Has put the property on the open market.

Canopy project broken down into two (2) phases.

Waterproofing +/- \$22K

Canopy +/- \$26K

BD program will be initiated at Halsted based on need.

Controlled spending program net \$450K. To be utilized towards 9th grade Chromebooks, annual staff laptop replenishment, and upgrade the Security DVR system.

Board Business: Annual approval of professional services, policies, bylaws, rules and regulations, curriculum and textbooks for the 2019-2020 school year.

Approved the NHS Athletic teams to commence summer practice on June 20, 2019 and approve August 12, 2019 as the first day of fall season practice and heat acclimatization.

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Approved the Athletic Schedules as posted and updated on the NHS website.

Approved staff appointments for the 2019-2020 school year.

Approved Delta Dental Plan of NJ as the dental benefits insurance provider from July 1, 2019 through July 2, 2020.

Approved a resolution to hire *Insight Workforce Solutions, LLC* to provide substitute services to the district for the 2019-2020 school year.

Approved Honeywell Energy Services Company to perform an Investment Grade Audit and work with the district to provide an Energy Services Plan for submission to the NJ Board of Public Utilities for approval.

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Presentations: Kristine Rogers - Watershed Education and Outreach Specialist for the Wallkill River Watershed Management Group presented preliminary site plans for a Green Infrastructure Implementation Project (Rain Garden) at Halsted School.

Board Business: Approved revised job descriptions and reassignments of key personnel in the Business office to align with restructuring.

Approved the submission of the Three-Year Comprehensive Equity Plan and Statement of Assurance for 2019-2022.

Next Meeting: Tuesday, June 25 at 7pm.

B. PTA UPDATE – Mrs. Jones

The GTPTA's General membership meeting was held 5/13/2019.

Time called to order: 7:05pm

Minutes from 3/18/19 approved.

Correspondence: Thank you notes Mrs. Simmons for the Book Fair books.

Old Business:

1. Sky Zone Dine to Donate fundraiser: Made just under \$300.
2. Calendar Raffle: Waiting for licenses. 5 members volunteered to rotate through the drawing days.

New Business:

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1. Treasurer's report: Audit committee ready for 6/30 year end, 8/31 deadline.
2. Nominating Committee: Onni Chan, Annemarie Vena, Jodi Finn, alt Jess Quinn.
Nomination from the floor for 3 open positions: Callista Selby for Recording Secy.
Special meeting for voting will be 6/10 at 7pm.
3. My School Anywhere communication service: ending 5/31/19. All info will be transitioned to Memberhub. This will be the directory, store, and membership manager.
4. PTA Website: looking for someone to run it, Wicks is built in.
5. Committee Binders: need to be returned to be updated for the next chairs.
6. Upcoming events:
 - A. Teacher Appreciation: Started 5/13 and included \$1 scratch offs, Cliff's Ice cream, a hot brunch from Chef's, Ice cream from Tranquility Farms, and breakfast.
 - B. Field day: T-shirt ordered 5/14, we have plenty of volunteers,
 - C. Graduation signs: order sheets going out as graduation is 6/20.
7. Committee updates: BTFE-going completely digital in July. Download the app and scan your receipts.
8. Also discussed ways to increase membership-more PTA presence at events, marketing, would like to do a BOE presentation. Need a membership chair.

Next General Membership meeting : to be announced. Special voting meeting 6/10 at 6:45pm.

Meeting adjourned: 8:21pm.

PTA update to the GTBOE for 6/13/2019 meeting.

The GTPTA held a special General Membership meeting on June 10th for the purpose of electing officers to the PTA Executive board.

Time called to order: 6:50pm

New Business:

The president opened the meeting with a call for nominations for the 3 open positions: President, 1st Vice President, and Recording Secretary. 3 people stood for nomination to the open positions. Each introduced themselves and gave a brief speech about their qualifications.

Vote was carried out on paper ballot. The election winners:

President-Dawn Geisinger

1st Vice President-April Orozco

Recording Secretary-Cali Selby

All three will assume office as of July 1st, 2019. These are all 2 year positions.

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Meeting adjourned at 6:58pm

C. BOARD PRESIDENT'S REPORT – Mrs. Bilik:

Mrs. Bilik reported that she attended the following meetings:

-Warren County School Boards meeting where assemblymen Peterson spoke on the “Path To Progress”. The NJ School Boards funding resolution was defeated. This is budget approval time in Trenton.

-Sussex County School Boards meeting with Ann Marie Cooke and Kristin Post. Senator Sweeny's bills were discussed 1) coordination of curriculum 2) K-12 configuration 3) Type of structure - County wide school districts overseen by the freeholders. She was elected the Sussex County representative to NJ School Boards.

-Historical Society – Love of History meeting.

-Morris County School Boards reorganization meeting.

Mrs. Bilik recommended the board participate and complete the on-line- Board self-evaluation.

Will contact NJ School Boards for Superintendent search; process presentation.

Mrs. Bilik said that the Board members should consider going to the NJ School Boards convention. There are over 250 training opportunities.

Dr. Furnari said she would like the Board to set goals.

Mrs. Bilik said that we received invitations to attend graduation, we will ask for the names to be placed on the seats.

D. SUPERINTENDENT'S REPORT – Dr. Lydia Furnari

Dr. Furnari read the attached report at the Board meeting:

This evening marks the last Board of Education meeting for the 2019-2020 school year. So much has happened in the short 5 month period during which I have been here in Green. As you know, we have goals and objectives that are adopted annually, and while I will be presenting a more complete update on our progress toward the attainment of our goals in July, I would like to take this opportunity to provide some of that information to you now.

Goal 1) Elevate Student Achievement through:

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- Innovative practices including, but not limited to, Design thinking, 20Time projects and “Greenhouse” activities
- Curricular enhancements and revisions
- Staff professional/personal development
- Enrichment programs
- Integrative technology
- Staff articulation opportunities
- Time management strategies

The District has been engaged in a variety of activities that support student achievement: The District has dedicated a great deal of time and effort to ensure that we addressed all of the aspects of this goal. Here are some of the activities of note:

- Student 20 Time projects have been ongoing and were highlighted in articles in our new newsletter, Focus on Education. Many of these projects included aspects of service, to our school community and to others outside of Green Hills School.
- On tonight’s agenda you will find a motion to approve a series of curriculum writing projects. We are extremely pleased to be able to update and to create curriculum that will truly enhance the educational offerings here in Green. All of our related arts staff will be working diligently to update courses as they prepare for the new middle school related arts course rotation offerings, from which students will have the opportunity to choose for the 2019-2020 school year. Our social studies and language arts curriculum are also undergoing some major revision.
- The District Educational Advisory Committee has been working to analyze the status of our District Professional Development Goals, and to craft a set of new Professional Development Goals for the 2019-2020 school year. Three Goal areas have been identified including :

Strategies for student motivation, engagement and support

Data analysis and use in support of data-based decision-making

Professional collegiality for all staff

Also on tonight’s agenda are motions to approve work on several key initiatives including:

Response to Intervention

Technology inventory and upgrade

Gifted and Talented programming

Goal 2) Provide modern, efficient, respectful and consistent two-way communication and involvement (Such as utilizing Social Media, informal meet and greets, and parent visitations) between the school and:

- Green Hills Families
- Community
- Faculty

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- BOE
- Media

The District utilizes a number of means of communicating with stakeholders. As parents are aware, there is a weekly bulletin sent by the Principal of Green Hills School. We have already published the first three editions of our Focus on Education Newsletter, and an end of year edition will be sent home at the end of June. Four Superintendent Coffee chats were scheduled on two different dates, providing opportunities for parents to attend during the school day and in the evening.

Goal 3) Ensure a safe and secure school environment through our:

- Continued security upgrades
- Enhanced HIB practices
- Eco-conscious operations
- Focus on emotional security and Mindfulness
- Character education programs
- Staff self-defense training.

We have had opportunities to meet with both the State Police and Sussex County Sheriff's Office to discuss school safety and emergency preparedness procedures. During these discussions suggestions were made as to items that the authorities believe will enhance our current practices. We have been working on these recommendations and will continue to do so during the summer months.

This year, the District was able to use federal Title IV funds to bring the Pass It Along program to Green Hills School. This character education / school climate program involved both students and teachers. It is our hope that we will be able to continue the program in 2019-2020.

As I noted earlier, a more formal report will be provided on goal attainment at our July meeting.

Finally, I would like to make note that the District received climate survey data from the Green Township Education Association. The data was provided to the Board of Education, and is currently under review.

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty

Mrs. McCarty followed up on a question that was asked at the last meeting regarding the tax levy.

VII. UNFINISHED BUSINESS

None

VIII. NEW BUSINESS

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None

IX. BOARD BUSINESS – Ann Marie Cooke

- A. Motion to accept minutes of the following meetings:
 - 1. Regular meeting of May 9, 2019.
 - 2. Executive session meeting of May 9, 2019.
- B. Motion to adopt the Green Township School District Three-Year Comprehensive Equity Plan for 2019-2020 through 2021-22 and to authorize its submission to the Sussex County Office of Education. **(attachment)**
- C. Motion to accept the donation of \$1,500 from Thorlabs to be deposited in student activities account, for the purpose of supporting the Lego Robotics program.
- D. Motion to approve the attached Board meeting schedule from July 2019 through December 2019.

Motion to approve Board Business Items A, B, C, D made by Mrs. Cooke, second by Mrs. Kelly-Jones. The motion passed with a roll call vote as follows:

	MB	KP	MRF	SG	NHD	DKJ	MPR	AMC	JE
Yes	X	X	X	X		B, C, D		X	
No									
Abstain						A			
Absent					X		X		X

X. COMMITTEE REPORTS

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson

- 1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Jennifer Richardson	Teaching Guitar Workshops	Martin Guitar Co./ Nazareth, PA	7/8-12, 2019	Registration Mileage/Tolls Total	\$399.00 \$399.00

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Jennifer Richardson	Summer Workshop 2019	NJ Music Educators Association / College of NJ, Ewing, NJ	8/6/19	Registration Mileage/Tolls <i>Total</i>	\$90.00 \$40.30 \$130.30
Debbie Simmons	HelloLitCon Princeton, NJ	Hello Literacy / Skillman, NJ	8/9-10, 2019	Registration Mileage/Tolls <i>Total</i>	\$350.00 \$76.88 \$426.88

Motion to approve Curriculum Item 1 made by Ms. Post, second by Mrs. Cooke. The motion passed with a roll call vote with Mr. Ernst, Mr. Haiduc-Dale and Mr. Rose being absent.

B. OPERATIONS – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list from May 9, 2019 through June 13, 2019 for a total of \$1,666,751.66. (**attachment**)
2. Motion to approve the attached disbursements for June 2019 from the Student Activities Account in the amount of \$6,381.47 and the Business Office Petty Cash Account in the amount of \$109.10. (**attachment**)
3. Motion to approve transportation contract P2001 between the Green Township Board of Education and the parents of student #051805 in the amount of \$2,300.00 for the 2019-2020 extended year program from July 1, 2019 to August 31, 2019.
4. Motion to approve the transportation contract P2002 between the Green Township Board of Education and the parents of student #051805 in the amount of \$16,700.00 for the 2019-2020 school year, September 1, 2019 to June 30, 2020.
5. Motion to approve disbursement from the Student Activities account in the amount of \$1,839.25 payable to Tranquility Greenhouses for the Spring Flower Sale fundraiser.
6. Motion to approve the 2019-2020 tuition contract from student SID# 3970291990 to attend The Gramon School for Extended Year tuition of \$11,579.70 and regular tuition from September 2019 through June 2020 of \$70,250.18, as per IEP.
7. Motion to approve daily tutorial services for student Id # 4306401913 for one hour services for \$55 per hour given by Saint Clare's Hospital, as per IEP. The number of days in to be determined.
8. Motion to authorize the Business Administrator to award the WiFi bid to CDWG for \$47,095.50. This was bid through the E-Rate process 470 application. The funding award available through E-Rate is \$23,547.75. Additional equipment if needed will

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be purchased through CDWG through their State contract award number 89849 or the Educational Service Commission of NJ bid #ESCNJ 18/19/-03 Bid term 7/1/18 – 6/30/20.

9. Motion to approve Nisivoccia, LLP as the district's auditor for the fiscal year 2018-2019 to be performed in the fiscal year 2019-2020 for \$29,500.
10. Motion to approve a supplemental year end bills list up to \$350,000. This includes year-end adjustments and supplemental payroll.
11. Motion to approve a transfer of up to \$50,000 from Childcare to the General Fund for rent for the 18-19 fiscal year.
12. Motion to release the July Health Insurance check up to \$130,000.00 payable to Oxford Health Insurance (due July 1st) before the July 2018 Board meeting.
13. Pursuant to PL 2015, Chapter 47 the Green Township Board of Education intends to renew, award, or permit to expire the contracts (see attachment) previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

April 2019 Financial Reports (attachment)

14. Motion to accept the preliminary Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of April 30, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
15. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
16. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of April 2019.
17. Motion to approve transfers for April 2019.

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18. Motion to approve district professional development travel and expenditure/ reimbursement for Diana Minervini to attend the Broadway Teachers' Workshop July 10th – 14th, 2019 located in New York, NY, in accordance with Green Township Board of Education Expense Policy #6471 and A-5 for the following amounts:

Registration	\$799.00
Lodging Federal per diem rate not to exceed \$223/night for 4 nights	\$892.00
Food & Misc. Expenses (3 full days, 2 partial days) (federal per diem rate for meals & incidental expenses –\$76.00 for full day, \$57.00 for the first and last day of travel)	\$342.00

Mileage reimbursement round trip to New York City or train station will be paid at the rate of \$.31 per mile. Train fare, parking and tolls will be reimbursed with a receipt.

19. Motion to approve district professional development travel and expenditure/ reimbursement for Beth Voris to attend Confratute on July 7th – 12th, 2019, located at the University of Connecticut in Storrs, CT, in accordance with Green Township Board of Education Expense Policy #6471 and A-5 for the following amounts:

Registration/Lodging/Meals (7 /7/19-7/12/19)	\$1,950.00
Incidental Expenses (\$5.00 per day for 6 days)	\$30.00

Mileage reimbursement round trip will be paid at the rate of \$.31 per mile. Parking and tolls will be reimbursed with a receipt.

20. Motion to award Northeast Janitorial Supply, Inc. for the 2019-2020 fiscal year and retroactively for the 2018-2019 fiscal year the following:

- janitorial supplies under Hunderdon County Educational Services Commission custodial supplies & equipment bid #HCECSC-Cat-19-02.
- facilities and maintenance equipment under Hunderdon County Educational Services Commission – Facilities Maintenance Equipment bid #HCECSC-Cat-19-01.
- facilities grounds equipment under Hunderdon County Educational Services Commission – facilities grounds equipment bid #HCECSC-Cat-19-03.
- custodial supplies under Educational Services Commission of New Jersey – Custodial Supply bid #ESCNJ 17/18-47.

21. Motion to approve DMR Architects to update the State Long Range Facilities Plan and to provide architectural services for the replacement of the gym dividing wall up to \$17,000. **REMOVED**

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22. Motion to transfer Fund 30 interest to Fund 40 up to \$150.
23. Motion to approve the following Extended School Year Programs for summer 2019, as recommended by the Child Study Team for IEPs:

-Student ID # 2860042956 Stanhope school Pre-school disabled. From 7/8/19 through 8/16/19; Tuition \$1,669.29, Personal Aide cost \$585, Individual Speech \$97.50 – 1 session 30 minutes per week for 6 weeks, Individual OT \$165.00 – 1 session 30 minutes per week for 6 weeks, transportation TBD.

-Student ID # 4680422976 Stanhope school ASD program for 19 days starting in July. Tuition \$3,200.46, Personal Aide cost \$1,111.50, transportation TBD.

-Student ID# 799170379 Sandshore Elementary School, Budd Lake, NJ. ABA services will be provided three times a week at 60 minutes a time from 7/1/19 - 8/5/19, The cost of ABA services and transportation TBD.

-Student ID#1431618657 Florence M. Burd, Andover, NJ, Pre-school disabled program from 7/8/19 – 8/2/19. Tuition, related services and transportation TBD.

-Student ID#2895026776 Florence M. Burd, Andover, NJ, Pre-school disabled program from 7/8/19 – 8/2/19. Tuition, related services and transportation TBD.

-Student ID# 6994273831 Green Hills School. 2019 Summer STEM program Camp from 7/8/19 to 7/19/19 Fees are \$160. A personal aid and ABA TBD. Transportation is not needed.

24. Motion to approve Out-of-District Placements for the 2019-2020 school year (September – June) as recommended by the Child Study Team for IEPs:

-Student ID # 2860042956 Stanhope school Pre-school disabled, Tuition \$20,254.00, Personal Aide \$14,812.00, Individual Speech \$1,892.80, Individual OT \$3,203.20, transportation TBD. .

-Student ID # 4680422976 Stanhope school ASD program ;Tuition \$30,567.00, Personal Aide cost \$14,812.00, transportation TBD.

-Student ID# 799170379 Sandshore Elementary School, Budd Lake, NJ. The cost of a personal aid is \$16,039 The cost of ABA services and transportation TBD.

-Student ID#1431618657 Florence M. Burd, Andover, NJ, Pre-school disabled - Tuition, related services and transportation TBD.

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-Student ID#2895026776 Florence M. Burd, Andover, NJ, Pre-school disabled - Tuition, related services and transportation TBD.

25. Motion to approve disposition request from the Child Study Team Coordinator for disposal of curriculum and instruction records submitted and authorized through the Artemis system.
26. Motion to approve depositing up to \$150,000 in the capital reserve account for the year-end 18-19. **REMOVED**
27. Motion to approve depositing up to \$400,000 in the tuition reserve account for the year-end 18-19.
28. Motion to approve the 2019-2020 tuition contract for student #051805 to attend New Beginnings from July 2019 through June 2020; 212 days. The tuition rate is \$362.87/day; totaling \$76,928 and extraordinary services are \$205/day for 212 days totaling \$43,460, as per IEP.
29. Motion to approve the 2019-2020 extended year tuition contract for student #041706 to attend Park Lake School for 28 days in the summer of 2019. The tuition is \$4,000; and personal aide services are \$3,500, as per IEP. Transportation to be provided by the Sussex County Co-Op.
30. Motion to approve the 2019-2020 regular tuition contract for student #041706 to attend Park Lake School from September 2019 through June 2020. The tuition is \$65,230; and personal aide services are \$28,550, as per IEP. Transportation to be provided by the Sussex County Co-Op.

May 2019 Financial Reports (attachment)

31. Motion to accept the preliminary Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of May 31, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
32. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of May 31, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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33. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of May 2019.
34. Motion to approve transfers for May 2019.
35. Motion to approve DMR Architects to update the State Long Range Facilities Plan for \$9,500; proposal attached.
36. Motion to approve DMR Architects for architectural services for the replacement of the gym divider wall for \$16,500; proposal attached.
37. Motion to approve depositing up to \$175,000 in the capital reserve account for the year-end 18-19.

Motion to approve Operations Items 1-20, 22-25, 27-37 made by Mr. Fox, second by Ms. Post. The motion passed with a roll call vote with Mr. Ernst, Mr. Haiduc-Dale and Mr. Rose being absent. Mrs. Cooke voted no on any aide in Lieu payment where multiple payments were going to the same household.

C. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson

1. RESOLVED, pursuant to N.J.S.A. 18A:29-14, that the employment and adjustment increments for Employee I.D. # 0029 are hereby withheld for the 2019-2020 school year; and

BE IT FURTHER RESOLVED, that said employee's increments will not be restored in future years unless and until formal action is taken by the Board; and

BE IT FINALLY RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for same.

2. Motion to approve the following as Summer Custodians for summer 2019, as recommended by the Interim Assistant Superintendent/Acting Superintendent:

Name	Summer 2019 Hourly Rate	Hours
JP Bollette	\$12.51	32 hours/week
Jonathon Borgognoni	\$12.24	32 hours/week
Michael Bussow	\$13.03	40 hours/week
Jacqueline DeLeeuw	\$12.00	32 hours/week
Chris Gorab	\$12.00	32 hours/week

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James Hassel	\$12.24	40 hours/week
Sean Maffia*	\$12.00	32 hours/week
Elyse Mirena	\$12.76	32 hours/week
Taylor Molfetto	\$12.51	32 hours/week
Cortland Rohsler	\$13.03	40 hours/week

*Pending receipt of his criminal history background check approval; hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c.

(**Note:** Summer custodians will work from June 24, 2019 to August 30, 2019. There will be no paid holidays, sick or vacation time for summer custodians.)

3. Motion to approve a one-time stipend of \$500.00 for Kim Lach for 10 years of service as a Child Care Assistant as recommended by the Interim Assistant Superintendent/Acting Superintendent.
4. Motion to change Karen D’Annibale’s title from In-Charge After Care Assistant to Assistant Childcare Coordinator for an hourly rate from \$21.05 at 2% to \$23.00 for the 2019-2020 school year. This title change will include additional duties of staff scheduling and daily program management, as recommended by the Interim Assistant Superintendent/Acting Superintendent.
5. Motion to approve carryover of five (5) unused 2018-2019 vacation days to the 2019-2020 school year for Susan D’Amato, in addition to the three (3) carryover days allowed as per contract, as recommended by the Interim Assistant Superintendent/Acting Superintendent.
6. Motion to approve carryover of four (4) unused 2018-2019 vacation days to the 2019-2020 school year for Nancy Usinowicz, in addition to three (3) carryover days allowed as per contract, as recommended by the Interim Assistant Superintendent/Acting Superintendent.
7. Motion to accept the resignation of Karen Smith, Part-Time Teacher Aide, effective June 30, 2019, as recommended by the Interim Assistant Superintendent/Acting Superintendent. (**attachment**)
8. Motion to accept the resignation of Alison Marchese, Part-Time Teacher Aide, effective June 21, 2019, as recommended by the Interim Assistant Superintendent/Acting Superintendent. (**attachment**)

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9. Motion to approve the following Secretarial and Custodial Staff for the 2019-20 school year at the positions and salaries listed below, as recommended by the Interim Assistant Superintendent/Acting Superintendent:

Secretarial Staff	Current Assignment	19-20 Salaries	Stipend	Longevity
Burnett, Christine	Assistant to the BA	\$43,860.00		-
D'Amato, Susan	Secty. to the Superintendent	\$67,259.40	\$2,500.00	\$1,000.00
Friesen, Doris	Part-Time CST Secretary	\$16,320.00		-
Lawrey, Janice	School Secretary	\$45,900.00		-
Sanchez, Lori	School Secretary	\$37,880.40		-
Usinowicz, Nancy	Business Office Secretary	\$49,438.87		-

Custodial Staff	Current Assignment	19-20 Salaries	Black Seal Stipend
Fitzpatrick, Timothy	Part-Time Custodian	\$18,972.00	-
Rosselli, Scott	Night Custodian	\$35,190.00	-
Saavedra, Jason	Day Custodian	\$33,045.35	\$300.00
Schaub, Karl	Day Custodian	\$33,739.31	\$300.00

10. Motion to accept the resignation of Michael Hayes, Supervisor/Night Custodian, effective June 30, 2019, as recommended by the Interim Assistant Superintendent/Acting Superintendent. **(attachment)**
11. Motion to retroactively approve Lauren Stroh as a staff chaperone and School Nurse for the 8th Grade trip to Boston, Massachusetts on June 4, 5 and 6, 2019 at a stipend for overnight trips of \$110.00 per night for two nights and the Substitute Nurse rate of \$150 per day for three days, as recommended by the Interim Assistant Superintendent/Acting Superintendent. (Kerry Burneyko, who was approved at the May 9, 2019 meeting, will remain at school.)
12. Motion to approve the extension of an unpaid leave of absence under the Family Medical Leave Act (FMLA) for staff member #16293201 from May 30, 2019 through June 21, 2019, as recommended by the Interim Assistant Superintendent/Acting Superintendent.
13. Motion to approve the following Aftercare Assistants for the 2019-2020 school year, as recommended by the Interim Assistant Superintendent/Acting Superintendent.

Name – Daily	2018-19 Rate	2019-20 Rate
Bene, Carol	15.21	15.51
Conklin, Chelsea	12.26	12.51
Lach, Kim	15.77	16.09

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Meyers, Cheryl	16.86	17.20
Regavich, Ruth	14.90	15.20
Smith, Karen	13.27	13.56

Name – Substitutes	2018-19 Rate	2019-20 Rate
Borgognoni, Abbi	16.53	16.86
DeGraw, Linda	14.00	14.28
Duncan, Karen	15.21	15.51
Velez, Anna	13.29	13.56

14. Motion to approve the 2019 summer work schedule for the following professional staff members at their 2019-2020 hourly rates, as recommended by the Interim Assistant Superintendent/Acting Superintendent.

Name	Position	Schedule	Summer Salary
Tiffany Lutz	Social worker	21 hours	1,128.54
Karen Williams	LDTC	21 hours	1,257.69
Doris Friesen	CST Secretary	32 hours	652.80
Kathleen Wolfe	Speech	14 hours	674.24
Marybeth Stiles	Guidance Counselor	35 hours	1,538.95
Kyle Mirena	Technology	40 hours	1,703.20
Tina DeFeo	Technology	40 hours	584.00
Jennifer Romano	Library	40 hours	2,344.80

(Note: If not needed, days will not be used.)

15. Motion to approve the following persons for the stipend positions for the 2019-2020 school year, stipend amounts as per contract, as recommended by the Interim Assistant Superintendent/Acting Superintendent:

<u>Position</u>	<u>Name</u>
Advanced Band	Jennifer Richardson
Assistant Drama Coach	Kelli McKeown
Assistant Field Hockey Coach	Sarah Pittenger
Beginning Band	Jennifer Richardson
Boys Basketball	Michael Scott
Chorus/Glee Club	Diana Minervini
Computer Club (STEM Club)	Sarah Pittenger
Curriculum Writing (as needed)	Ann Marie VanSickle Beth Voris Justin Wynne
Drama/Musical	Diana Minervini
Family Math	Ann Marie VanSickle
Field Hockey	Mike Scott

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Girls Basketball	Jessica Meyer
Handbells	Jennifer Richardson
IEP/Homebound Instruction (as needed)	Sarah Pittenger Ruth Regavich Beth Voris
Overnight Trips (as needed)	Ruth Regavich
Peer to Peer	Sandy Franciosi Debbie Ronsini
SAT Team	Kerry Burneyko Ann Marie VanSickle Beth Voris
STEAM/STEM Fall	Kyle Mirena
STEAM/STEM Spring	Kyle Mirena
Teacher Mentor (as needed)	Sandy Franciosi Kerstin Martinka Debbie Simmons Ann Marie VanSickle Beth Voris Catherine Nowaczyk
Yearbook Advisor	Michael Scott
Rotating 7 th Grade Advisor	Janis Martz
Rotating 6 th Grade Advisor	Diana Minervini

16. Motion to approve the following personnel for the 2019 Summer STEM Camp from July 8–July19, 2019 (10 days), as recommended by the Interim Assistant Superintendent/Acting Superintendent.

Name	Position	Schedule	Summer Salary
Kyle Mirena	Camp Coordinator	4 hours per day	\$40.00/hour
Alyssa Morrissey	Camp Instructor	3 hours per day	\$25.00/hour
Kerry Burneyko	Nurse	3 hours per day	\$25.00/hour

17. Motion to approve the following staff members for Curriculum Writing during summer 2019 at a stipend of \$40.00 per hour not to exceed 25 hours per person, as recommended by the Interim Assistant Superintendent/Acting Superintendent.

<u>Subject</u>	<u>Name</u>
Social Studies	Steve Bird Brian Martin
Art	Justin Wynne
Music	Jennifer Richardson
Performing Arts	Diana Minervini

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STEM	Kyle Mirena
Language Arts	Lisa Sprofera Catherine Nowaczyk Kelli McKeown Dara Seminara Carrie Perkowski
Math	Ann Marie VanSickle
Physical Education / Health	Debbie Ronsini Michael Scott
Gifted & Talented	Beth Voris
Spanish	Carmita Mongrella

18. Motion to approve the following staff members for work during summer 2019 for (days/hours) 15 hours at a rate of \$40/hour as recommended by the Interim Assistant Superintendent/Acting Superintendent.

<u>Assignment</u>	<u>Name</u>
Code of Conduct	Carroll Clark Jon Paul Bollette Marybeth Stiles Catherine Nowaczyk Kerstin Martinka Kim Scudieri
Response to Intervention	Janice Martz Debbie Simmons Eileen Maffei

19. Motion to approve Deana Lykins as a Substitute Teacher for the 2019-2020 school year, pending receipt of her Substitute Certificate, as recommended by the Interim Assistant Superintendent/Acting Superintendent.

20. AUTHORIZE EMERGENT HIRING OF PERSONNEL

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Green Township Board of Education authorizes the Interim Superintendent to emergent hire personnel between June 14 and September 11, 2019, with official approval to be confirmed at the next regularly scheduled meeting of the Board of Education.

21. Motion to approve Patrick Dierling for technology services at the rate of \$80/hour as recommended by the Interim Assistant Superintendent/Acting Superintendent.

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22. Motion to hire William Jeskey, Supervisor/Night Custodian 2nd Shift as of July 1, 2019 for the 2019-2020 fiscal year for a base salary of \$51,000 and black seal stipend of \$300 pending approval of his Criminal History Background Check, also Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. as recommended by the Interim Assistant Superintendent/Acting Superintendent.

Motion to approve Personnel Items 1-22 made by Mrs. Cooke, second by Ms. Post. The motion passed with a roll call vote with Mr. Ernst, Mr. Haiduc-Dale and Mr. Rose being absent.

D. POLICY COMMITTEE – Mrs. Denise Kelly-Jones, Chairperson

Met on May 20th. Beautiful work of NJ School Boards Presentation. Comprehensive Equity Plan discussed. Going to wait till next meeting in July.

E. NEGOTIATIONS COMMITTEE – Mr. Michael Rose, Chairperson

Mrs. Cooke said we are still in negotiations.

XI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

XII. ADJOURNMENT

Motion to adjourn the meeting made by Ms. Post and second by Mr. Guzzo. The meeting was adjourned at 9:14 pm with a verbal all in favor.

Respectfully submitted,

Sallyann McCarty
Board Secretary