

GREEN TOWNSHIP BOARD OF EDUCATION
MINUTES
Public Budget Hearing & Regular Meeting
April 30, 2019

Time: 7:00p.m.

Place: Green Hills School - Library

I. CALL TO ORDER

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a public hearing and regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

		<u>Term Expires</u>		<u>Roll Call</u>
Mrs.	Marie Bilik- President	2020	MB	present
Mrs.	Ann Marie Cooke – Vice-President	2021	AMC	present
Mr.	Jonathan Ernst	2019	JE	present
Mr.	Matthew Fox	2020	MRF	present
Mr.	Scott Guzzo	2019	SG	present
Mr.	Noah Haiduc-Dale	2019	NHD	present
Mrs.	Denise Kelly-Jones	2020	DKJ	present
Ms.	Kristin Post	2021	KP	Arrived 9:18pm
Mr.	Michael Rose	2021	MPR	Arrived 7:02pm
Dr.	Lydia Furnari			present
Ms.	Sallyann McCarty, SBA			present

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

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II. PRESENTATION HEARING OF THE 2019-2020 BUDGET

Presentation of the 2019-2020 budget Dr. Lydia Furnari, Interim Assistant Superintendent/Acting Superintendent and Sallyann McCarty, Business Administrator/Board Secretary.

Public comments on the budget:

-Concerns over the cost of special education – is there anything we can do?

Mrs. Bilik commented that there is discussion at the national level to fully fund special education costs.

-Discussion about the tax levy,

-There was a question about the number of secretaries – that six secretaries were too many.

Dr. Furnari explained the function and necessity of each position.

-There was discussion about the roles of administration.

III. ADOPT THE 2019-2020 BUDGET

A. Motion to adopt the 2019-2020 School Budget for a total amount of \$13,147,429 as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

The total tax levy to be raised is \$9,559,453 from the General Fund; no new Debt Service tax levy will be added in the 2019-2020 School Year. These tax levy funds have been replaced by funds transferred from the closing of the Fund 30 construction project.

Note: The General Fund tax levy increased by \$187,440, which is a 2.00% increase. The Debt Service tax levy decreased by \$194,101 which is a 100% decrease. The net tax levy decrease is \$6,661.

Anticipated Enrollment K-8	<u>411</u>
Sent High School_____	<u>200</u>

EXPENDITURES	Recommended	Board Approved
Charter School – Fund 10	<u>\$25,828</u>	<u>\$25,828</u>
Current Expense – Fund 11	<u>\$12,659,520</u>	<u>\$12,659,520</u>
Capital Expense – Fund 12	\$106,299	\$106,299
Grant – Fund 20	<u>\$183,175</u>	<u>\$183,175</u>

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Debt Service	\$ <u>172,607</u>	\$ <u>172,607</u>
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TOTAL EXPENDITURES	\$ <u>13,147,429</u>	\$ <u>13,147,429</u>
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REVENUE	Recommended	Board Approved
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General Fund

Budgeted Fund Balance	\$ <u>363,677</u>	\$ <u>363,677</u>
Local Tax Levy	\$ <u>9,559,453</u>	\$ <u>9,559,453</u>
Miscellaneous Revenue	\$ <u>7,983</u>	\$ <u>7,983</u>
Tuition Reserve	\$ <u>204,680</u>	\$ <u>204,680</u>
State Aid	\$ <u>2,655,854</u>	\$ <u>2,655,854</u>

Special Revenue Fund

State Aid	\$ <u>8,243</u>	\$ <u>8,243</u>
Federal Aid	\$ <u>174,932</u>	\$ <u>174,932</u>

Debt Service Fund

Budgeted Fund Balance	\$ <u>79,135</u>	\$ <u>79,135</u>
Local Tax Levy	\$ <u>0</u>	\$ <u>0</u>
State Aid	\$ <u>93,472</u>	\$ <u>93,472</u>

TOTAL REVENUE	\$ <u>13,147,429</u>	\$ <u>13,147,429</u>
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**Motion A, to adopt the 2019-2020 budget, made by Mr. Fox, second by Mrs. Cooke.
The motions passed with a unanimous roll call vote with Mrs. Post being absent.**

B. Motion to approve the following resolution regarding travel and related expense reimbursement maximum costs for 2019-2020 school year:

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WHEREAS, the Green Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A 7.4 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A 7.4 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$1,500 for each and all staff and board members and a district maximum expenditure of \$15,000.

- C. Motion to approve the following resolution regarding public relations and professional services maximum costs for 2019-2020 school year:

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

Whereas, Green Township Board of Education has established the following maximum dollar limits as required:

Public Relations	\$750
Architects	\$ 6,230
Attorneys	\$34,000
Auditors	\$30,049
School Physician	\$7,500

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Whereas, if these professional services exceed the maximum amount listed, the Green Township Board of Education will consider another motion to increase amounts listed.

Motion B - travel & related expenditures for the 2019-2020 budget and motion C – public relations for the 2019-2020 budget, made by Mr. Fox, second by Mrs. Kelly-Jones. The motions passed with a unanimous roll call vote with Mrs. Post being absent.

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

Discussion about the elimination of the German program at Newton high school. Green Board of Education has a vested interest in Newton. We need to guard against the childrens' future; not canceling the German program is in the best interest of the children. Mrs. Cooke was urged to use her voice on the Newton Board.

There was discussion about the adequacy of the Green Hills Spanish program. Dr. Furnari explained that we have 1 full-time and one part-time Spanish teacher

V. BOARD BUSINESS – Ann Marie Cooke

-Presentation – Kathy Helewa NJ School Boards – Superintendent Search
Postponed

-Presentation – Lou Schimenti NJ School Boards:
Mr. Schimenti explained the Policy services offered by NJ School Boards

-Discussion on future Board meeting dates:
The Board discussed changing the meeting times and dates.

Motion made by Mrs. Cooke and second by Mrs. Kelly-Jones that as of June the Board meetings will be a work session on the 1st Wednesday and the regular meeting on the 3rd Wednesday of the month. The meetings will start at 7:30 pm. The motion passed with a roll call vote with Mrs. Post being absent.

VI. CLOSED MEETING

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Closed Meeting Motion was read by Mrs. Bilik.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing items (d) Purchase or lease of real property if public interest could be adversely affected, (g) pending or anticipated litigation and (i) personnel – employment matters affecting a specific prospective or current employee. Motion made by Mrs. Cooke and second by Mrs. Kelly-Jones. The Board entered into executive session at 9:00pm with a verbal all in favor with Mrs. Post being absent.

VII. RECONVENE

Motion to reconvene into public session made by Mr. Haiduc-Dale seconded by Mr. Ernst. The Board reconvened into public session at 10:14pm with a verbal all in favor Mrs. Post being absent.

VIII. ADJOURNMENT

Motion to adjourn made by Mrs. Cooke second by Mrs. Kelly-Jones. The meeting adjourned at 10:15pm with a verbal all in favor with Mrs. Post being absent.

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